



SEFAKO MAKGATHO
HEALTH SCIENCES UNIVERSITY

PROSPECTUS | 2024/2025





TABLE OF CONTENTS

Vision, Mission, Motto	4	f) Student Life and Governance	44
Who Are We?	5	g) SMU FM	46
Prospective Student Applications -	6	h) SMU Communication channels	46
Frequently Asked Questions		i) Student Residences	47
Schools		j) Sport and Recreation	50
a) School of Medicine	8	k) Student Support Referral Unit	54
b) School of Dentistry	11	l) Student Social Work Services	55
c) School of Pharmacy	13	Centre for University Teaching and Learning	56
d) School of Health Care Sciences	20	Student Support Services	
e) School of Science and Technology	25	Medical Illustration and Audio - Visual Services	58
Library and Information Services	27	Academic Literacy and Science Communication	60
Research and Innovation Directorate	29	Registrar’s Office	61
Teaching, Learning and Community Engagement	31	Enrolment Management Office	62
Financial Aid Office	36	Registry Department	62
Student Debtors	38	Assessment and Certification Office	63
Student Affairs		Alumni Relations Office	64
a) Advocacy and Diversity	39	Information and Communication Technology	65
b) Campus Health and Wellness Centre	40	Transport	69
c) Dental Clinic	41	Security Services	70
d) Educational Psychology Unit	42	Internationalisation Directorate	71
e) Clinical Psychology Unit	43	Gender-Based Violence Office	73

Mission

SMU is a dedicated health sciences university providing professional training and education in a range of fields through excellence in teaching, learning, innovative research and community engagement.

Vision

Transforming health services through excellence and innovation.

Motto

'Knowledge for Quality Health Services'

Who are we?

When was SMU established?

SMU was established when the Minister of Higher Education, Science and Technology, Dr Blade Nzimande in terms of section 20 of the Higher Education Act 1997 (Act 101 of 1997) promulgated the Sefako Makgatho Health Sciences University (SMU) in the SA Government Gazette no: 37658 of 16 May 2014.

The promulgation followed the announcement made in 2011, by Minister Nzimande, when he announced his intention to separate Medunsa Campus Unit, from University of Limpopo. The minister's intention was based on the findings and recommendations of the task team that was established and led by Prof Malegapuru Makgoba, former Vice-Chancellor of University of Kwa-Zulu Natal (UKZN) and Dr Max Price, the former Vice-Chancellor of University of Cape Town (UCT).

When did SMU open its doors?

The University opened its doors on 1 January 2015 after the Medunsa Campus was uncoupled from the University of Limpopo and incorporated into SMU.

Which courses are offered at SMU?

SMU focuses on health and science courses as part of government plans to expand access to education and training opportunities for the youth, by increasing the number of young people in education, training and employment.

Where is SMU located?

SMU is located in Ga-Rankuwa Township (next to Dr George Mukhari Academic Hospital).

GPS Coordinates:
25°37'8"S 28°1'22"E

Who is Sefako Makgatho?

SMU is named after a highly acclaimed politician, journalist, educationalist and theologian who championed the struggle for South Africa that is democratic, non-racist and equal.

How do I apply to study at SMU?

Visit: www.smu.ac.za

PROSPECTIVE STUDENT APPLICATIONS – FREQUENTLY ASKED QUESTIONS (FAQ)

When can I apply to study at SMU in 2025?

Applications open on Tuesday, 2 April 2024 and the closing dates are as follows:

- The closing date for the submission of the 2025 applications for all undergraduate qualifications is **Wednesday, 31 July 2024**.

How many qualifications/degrees can I apply for?

- You are allowed to apply for a maximum of two qualifications, first choice and second choice.

What are the admission requirements?

- For information on admissions requirements and relevant school subjects, refer to www.smu.ac.za, click under students and look for the following:
 - Admissions and selection rules for different Schools.
 - Undergraduate Prospectus 2024-2025.

PLEASE NOTE: The University receives more applications than it can accommodate, and meeting admission requirements does not guarantee admission.

How can I apply?

- You can apply online. However, online applications are currently limited to undergraduate qualifications for South African and International applicants who have written or are studying towards the National Senior Certificate (NSC) and Independent Examinations Board (IEB) certificate or studying at other South African Universities.

How do I apply online? To apply online, you need:

- Access to the internet and a valid email address.
- To complete the Application Form accurately online.
- To specify the names of your first and second choice degrees (if applicable).
- Pay the R300 non-refundable application fee; and
- Upload the following documents: certified copies of your ID/passport; Grade 11/12 results; academic record (if you have attended other universities including SMU) and proof of payment of the non-refundable application fee.

- If I am an international student, how do I apply to study at SMU?
- All non-South African citizens and non-permanent residents must obtain a study permit before registering as students. Application for study permits should be submitted to the South African Home Affairs, Consulate or High Commissioner in your country of residence/origin and should be in favour of Sefako Makgatho Health Sciences University (SMU). The study permit should be submitted during registration.

How much is the application fee?

- The application fee is R300 and is non-refundable.

Where and how do I deposit the application fee?

- Bank Name: Standard Bank
- Account Number: 071 244 395
- Account Name: Sefako Makgatho Health Sciences University
- Branch Number: 020 909

PLEASE NOTE:

- Use your ID as a Reference.
- No cash should accompany the application form.
- Application Forms without proof of payment will not be considered.

What documents do I attach to the application form?

- Certified copy of your ID or Birth Certificate.
- Certified copy of final Grade 11 results or mid-year Grade 12 results or National Senior Certificate (NSC)/Matric Certificate (if you have completed Grade 12/Matric).
- Official academic record(s) from previous university (ies) attended, including SMU (if applicable).
- Proof of application fee payment (copy of deposit slip).

How do I know if my SMU application form has been received?

- You will receive an SMS/email notification.

When can I expect a response about the status of my application if I am in Grade 12?

- Pre-selections will be done between September and October 2024, using your Grade 11 results (for those in Grade 12) and you will be informed about the outcome.
- The final selection will take place in January 2025, after the release of Grade 12/NSC results by the Department of Basic Education and Independent Examinations Board.
- There will be SMS and email notifications and/or telephone calls to applicants.
- You can also check the status of your application on www.smu.ac.za after the release of Grade 12.

When can I expect a response about the outcome of my application if I have already passed Grade 12/Matric?

- You can check the status of your application on the student portal (www.smu.ac.za).

When is registration going to take place for the accepted applicants?

- Successful applicants will be informed about registration details in January 2025.

Can a study/admission offer be withdrawn?

- Yes, the offer can be withdrawn if the information provided by the applicant is found to be untruthful after an admission offer has been made. The admission offer can be revoked immediately, and no further correspondence will be entered into with the applicant.

How do I apply for SMU student residence/accommodation?

- There is an option for residential application on the Application system.

PLEASE NOTE: there are limited places in university residence and admission to study at SMU does not guarantee a residence place. The places are awarded on a first come first served basis and the University is not obliged to provide a place in the residence.

Does SMU consider late applications?

- Unfortunately, late applications will not be considered.

Where can I get more information about the application process?

- Enquiries should be emailed to: enquiries@smu.ac.za / apply@smu.ac.za or on the website: www.smu.ac.za.

SCHOOL OF MEDICINE

Bachelor of Medicine and Bachelor of Surgery (MBChB)

NATIONAL SR ACHIEVEMENT LEVEL	NSC - LEVEL OF ACHIEVEMENT	ADMISSION POINTS (APS)
7	Outstanding Achievement	(80 - 100%)
6	Meritorious Achievement	(70 - 79%)
5	Substantial Achievement	(60 - 69%)
4	Adequate Achievement	(50 - 59%)
3	Moderate Achievement	(40 - 49%)
2	Elementary Achievement	(30 - 39%)
1	Not achieved	(0 - 29%)

Admission points of 38 are required together with programme-specific admission requirements: An admission may be made at a much higher level than these minimum requirements

- <https://www.smu.ac.za/schools/medicine/medicine-undergraduate-admission-requirements/>
- Entry into this programme is very competitive.

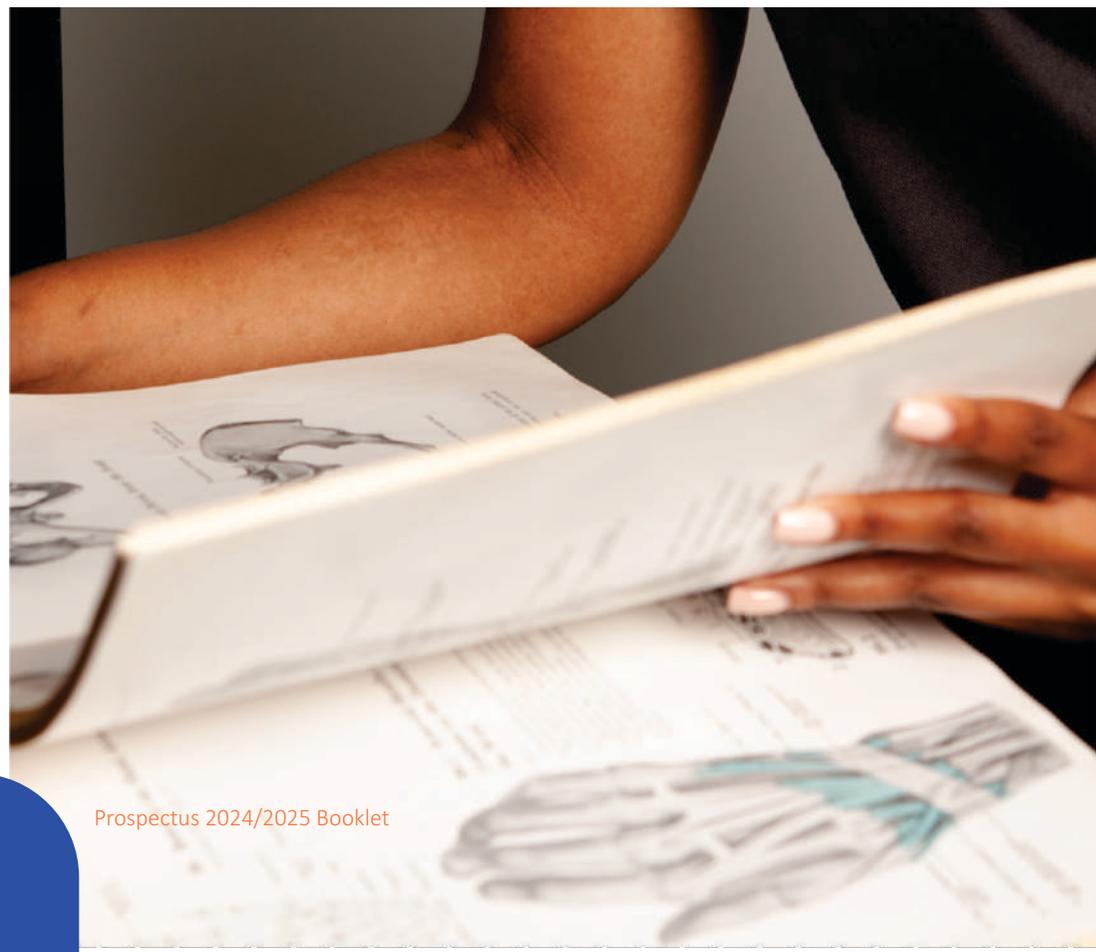
SUBJECT	MINIMUM POINTS
Mathematics	6
Physical Sciences	6
Life Sciences	6
English	6
Additional Subject 1	5
Additional Subject 2	4
Life Orientation	5
Total	38

Duration

- Minimum: 6 years
- Maximum: 8 years
-

Career Opportunities

- Can work as a clinician/medical doctor and specialize in various medical disciplines.
- Can work in innovation and research.
- Can work as an academic or an administrator in the medical field.



Bachelor of Medicine and Bachelor of Surgery Extended Curriculum (MBChB - ECP)

Eligibility

- The Bachelor of Medicine and Bachelor of Surgery Extended Program (MBChB-ECP) is reserved for South Africans Blacks learners from Quintile 1 and 2 schools who have not previously been engaged in tertiary education and have not been able to get admission into the six-year SMU medicine degree program (MBChB). Applications that do not meet the above criteria are declined. Only 50 spaces are available on a competitive basis. After completing the one-year foundation program, students enter the mainstream SMU MBChB program. The following are the minimum entry requirements:

SUBJECT	MINIMUM POINTS
Physical Science	5
Life Sciences	5
Mathematics	5
English Language	5
Life Orientation	4
Additional Subject 1	4
Additional Subject 2	4
Total	32

Diploma in Emergency Medical Care (DIP EMC)

Requirements

For applicants who graduated when the symbol system was still in use, the requirements are as follows:

- Senior Certificate with (Matriculation exemption is a legal requirement, facilitated by the Matriculation Board of Universities South Africa, wherein students who do not meet the statutory minimum admission requirements to enter tertiary studies in public universities in South Africa apply for a certificate

of exemption.), or M-score of 10 and a minimum of an E symbol on Higher Grade or D symbol on Standard Grade pass for **English, Mathematics, Biology/Physiology and Physical Sciences.**

- National Certificate must have achieved a minimum pass of 60% for **English, Mathematics, Life Sciences and Physical Sciences.**
- National Senior Certificate with a Diploma endorsement must have the following subjects and minimum rating levels.
 - English: 3
 - Mathematics: 3
 - Life Sciences: 3
 - Physical Sciences: 3
 - Additional (1): 3
 - Additional (2): 3

Total: Minimum of 18 points

The applicant must pass the Medical Fitness and Physical Fitness Evaluations.

Duration: 2 years

- A mid-level emergency care worker in EMS.
- Registration with the HPCSA as a Paramedic.
- Professional and personal development to a bachelor's degree in Emergency Medical Care (EMC).

Higher Certificate in Emergency Medical Care (HCERT EMC)

Requirements

For applicants who graduated when the symbol system was still in use, the requirements are as follows:

- Senior Certificate with a minimum of an E symbol on a Higher Grade or a D symbol on a Standard Grade pass for English Mathematics, Biology and/or Physical Sciences.
- National Certificate (Vocational) with a minimum pass of 60% for English, Mathematics, Life Sciences and/or Physical Sciences.

- National Senior Certificate with a Higher Certificate endorsement must have passed the following subjects and the specified minimum rating level.
 - English: 3
 - Mathematics: 3 or Mathematical Literacy: 4
 - Life Sciences: 3 and or /Physical Sciences: 3
 - Additional subject (1): 3
 - Additional subject (2): 3
- Total: Minimum 15 points**

The applicant must pass the Medical Fitness and Physical Fitness Evaluations.

Duration: 1 year

- An entry-level emergency care worker in EMS.
- Registration with the HPCSA as an Emergency Care Assistant (ECA).
- Professional and personal development to a Diploma in EMC and a bachelor's degree in EMC.

Bachelor of Diagnostic Radiography (B RAD)

NATIONAL SR ACHIEVEMENT LEVEL	NSC - LEVEL OF ACHIEVEMENT	ADMISSION POINTS (APS)
7	Outstanding Achievement	(80 - 100%)
6	Meritorious Achievement	(70 - 79%)
5	Substantial Achievement	(60 - 69%)
4	Adequate Achievement	(50 - 59%)
3	Moderate Achievement	(40 - 49%)
2	Elementary Achievement	(30 - 39%)
1	Not achieved	(0 - 29%)

Requirements

- National senior certificate (NSC) for Degree purposes with (Mathematics, Physical Science, Life Science and English) all at a minimum score of 4.
- Candidates must also meet the University admission criteria.

A minimum admission point of 4 in each of the following subjects is required:

- Mathematics
- Physical Sciences
- Life Sciences
- English

Total minimum admission point score = 16

Remaining subjects: Life Orientation: 3 and others: 6

Minimum: 4 years | Maximum: 6 years

Clinical training is done at accredited hospitals in Gauteng, Limpopo and North West provinces.

Career Advancement

The following are some of the careers in this field:

- Ultrasonography
- Mammography
- Radiotherapy
- Nuclear Medicine
- Honours (specializing in Computed Tomography, MRI etc.)
- Masters
- PhD

Career Opportunities

The following are the environments where career opportunities are available:

- Public hospitals
- Private hospitals
- Mining industry
- Radiography Education
- Self-employment
- Corporate (Marketing App Specialist).

SCHOOL OF DENTISTRY

Bachelor of Dental Surgery (BDS), Bachelor of Dental Therapy (BDT), Bachelor of Oral Hygiene (BOH).

PLEASE NOTE: For applicants with qualification/partial qualifications, different requirements will apply. Please get in touch with the School of Dentistry for more information at 012 521 4803.

Bachelor of Dental Surgery (BDS)

SUBJECT	MINIMUM POINTS
Mathematics	6
Physical Sciences	6
Life Sciences	6
English	5
Additional Subject 1	5
Additional Subject 2	4
Life Orientation	5
Total	37

Duration: 5 Years

Career Opportunities

- Dentists' work ranges from the prevention of tooth decay, and preparation and filling of cavities to highly intricate tooth reconstruction and realignment procedures, and exciting methods to perfect the appearance of the mouth, teeth, and surrounding tissues.
- Dentists can work in private practice, public dental oral health services and academic dentistry.
- Dentists can become specialists in oral surgery, orthodontics, perio and oral medicine, oral pathology, prosthodontics, and community dentistry.

Bachelor of Dental Therapy (BDT)

National Senior Certificate (NSC)

SUBJECT	MINIMUM POINTS
Mathematics	4
Physical Sciences	4
Life Sciences	4
English	4
Additional 2 Subjects	4 each
Life Orientation	4
Total	28

Duration: 3 years

Career Opportunities:

- A Dental Therapist performs all the basic procedures, e.g., tooth extractions, cleaning and polishing teeth and x-rays.
- He/she can work in private practice, public dental services, and academic dentistry.



Bachelor of Oral Hygiene (BOH)

National Senior Certificate (NSC)

SUBJECT	MINIMUM POINTS
Mathematics	4
Physical Sciences	4
Life Sciences	4
English	4
Additional 2 Subjects	4 each
Life Orientation	4
Total	28

SUBJECT	MINIMUM POINTS
Mathematics Literacy	7
Physical Sciences	4
Life Sciences	4
English	4
Additional 2 Subjects	4 each
Life Orientation	4
Total	31

Duration: 3 years

Career Opportunities

- An Oral Hygienist is trained to clean and polish teeth, take x-rays and preventative procedures, including health promotions.
- They can work in private practice, public dental services, and academic dentistry.

Online Higher Certificate in Vaccinology [HCERT (VACC)] (SCV01)

About the HCert (Vacc) qualification

The HCert (Vacc) is designed to equip healthcare workers (HCWs) with the theoretical knowledge and practical expertise necessary for running an up-to-date clinic offering vaccination services. The HCert (Vacc) is registered on the National Qualifications Framework at Level 5, with a total of 120 credits.

- Minimum admission requirements: Registered General Nurse and Midwife with the SA Nursing Council, or a 3-year qualification in health sciences (i.e. in which training in vaccinating is included) from a tertiary institution registered with the Health Professions Council of South Africa.
- Selection criteria: Priority will be given to in-service HCWs who are currently working within the field of vaccination, or who are planning to work within this field. Applicants will be required to write a motivation explaining why they should be accepted for this programme.

Duration minimum: 1 year

Maximum duration: 2 years

Registration

- Students must register for the academic year before the closing date, as specified in the SMU General Calendar.



Curriculum

- The programme is divided into 2 blocks consisting of 11 modules.
 - The first block consists of Modules 1 to 5 and a draft Portfolio of Vaccinology Theory and Practice for formative assessment.
 - The second block consists of Modules 6 to 11 and includes practical assignments with formative assessments of practice, a certificate of competence and a final Portfolio of Vaccinology Theory and Practice for the End of Year Summative Assessment.



BLOCK 1	ENTIRELY ONLINE	CREDITS
Module 1	Introduction to Human Infectious Disease Immunology	4
Module 2	Introduction to vaccinology	4
Module 3	Introduction to vaccine manufacturing and distribution	4
Module 4	Introduction to the Expanded Programme on Immunisation of South Africa (EPI-SA)	4
Module 5	Introduction to the epidemiology of vaccine preventable diseases and the corresponding vaccines used within the EPI	32
FORMATIVE ASSESSMENT: DRAFT PORTFOLIO OF VACCINOLOGY THEORY AND PRACTICE		
BLOCK 2	Combined online teaching with practical assignments	
Module 6	EPI vaccination schedules and strategies in South Africa	12
Module 7	Introduction to Cold Chain Management	12
Module 8	Introduction to the safe administration of vaccines	12
Module 9	Introduction to adverse events following immunisation	12
Module 10	Introduction to advocacy, communication, and social mobilisation to increase vaccination uptake	12
Module 11	Monitoring and evaluation of EPI-SA	12
SUMMATIVE ASSESSMENT: FINAL PORTFOLIO OF VACCINOLOGY THEORY AND PRACTICE		
Total		120

Recognition of prior learning

Modules 6 to 11 have practical assignments which are based on vaccination practices. Students who are already competent in vaccination practices and can produce evidence of this competence will be able to submit this evidence and thus be exempt from completing these assignments. Their supervisor/manager/employer will be required to complete and sign a certificate of practice for each specific task, and these certificates will form part of the Portfolio of Vaccinology Theory and Practice.

All students, even those with Recognition of Prior Learning in practical skills, must attend the virtual "communication" component of the practicals using Blackboard Ultra Collaborate. This is a mandatory part of the course to ensure everyone develops essential communication skills relevant to vaccination practices, regardless of their prior experience.

Why should you enrol in the HCert (Vacc)?

- All HCert (Vacc) alumni are given permanent online access to updated course materials at no cost to enable them to keep up to date with the latest developments in EPI-SA.
- Qualified HCWs will be able to promote vaccination with confidence, which will in turn increase public confidence in vaccination, and thereby increase vaccination uptake.
- The HCert (Vacc) qualification is approved by the Department of Higher Education and Training and the Council for Higher Education and is accredited by the South African Qualifications Authority.

Funding

Funding is available upon application, to cover student registration and tuition fees. While HCWs employed in the public sector are prioritised, HCWs employed in the private sector may also apply for funding, which will be dependent on the amount of funding available.

Contact information

Junior Lecturer: Ms Nontobeko Shabangu

Tel: 012 521 4044

Email: nontobeko.shabangu@smu.ac.za

or info@savic.ac.za/http://savic.ac.za/

<https://www.smu.ac.za/schools/pharmacy/school-of-pharmacy-academic-programmes/>

Bachelor of Pharmacy (BPharm)

About the BPharm Degree

The BPharm at SMU follows an integrated, thematic, hybrid problem-based modular method of instruction and thus has a limited number of places.

National Senior Certificate (NSC)

Applicants

Applicants require the following minimum Admission Point Score (APS)

Table 1: Minimum APS score

SUBJECT	MINIMUM POINTS
Mathematics	5
Physical Sciences	5
Life Sciences	5
English	5
Additional Subject 1: preferably Accounting <i>and</i>	4
Additional Subject 2: Economics	4
Life Orientation	4
Total	32

APS Calculator

Table 2: APS point/score per percentage

MATRIC SUBJECT SYMBOL/MARK RECEIVED IN MATRIC EXAM (APS %)	APS (Admission Point Score)
A. 80 – 100%	7
B. 70 – 79%	6
C. 60 – 69%	5
D. 50 – 59%	4
E. 40 – 49%	3
F. 30 – 39%	2
G. 0 - 29%	1

Applications will be considered from candidates who have, or are about to receive:

- A matriculation certificate from a Matriculation Board
- Certificate of exemption from the matriculation examination granted by the Matriculation Board/ Universities South Africa.
- Candidates will be required to have passed these major subjects: Mathematics, Physical Sciences, Life Sciences and English with a minimum level of 5 each at Matric level and indicate BPharm as their first choice.
- The BPharm Student Selection Committee at SMU screens all candidates who comply with the above criteria.
- Shortlisting is based on the academic results (from the maximum results) to identify suitable candidates for admission and provisional admission.
- Due to a lack of capacity, there are limitations in the number of intakes; some applicants may not be selected even if they meet the minimum requirements.
- The screening will have to be based on the National Demographic profile of the country.

Non-South Africans should obtain the following:

- There is a limited intake of candidates for A-Levels in the following subjects: Mathematics, Physical Science, Biology & English, with symbols a minimum symbol of C.
- A matriculation exemption certificate from the South African Matriculation Board/University South Africa (USAF) is required.

Mature Age applicants

Applicants who have completed appropriate training within the requirements of the National Qualifications Framework will be considered (e.g. formally trained pharmacy assistants, pharmacy technicians) if they have a matriculation certificate with the following subjects: Mathematics, Life Sciences, Physical Sciences and English with a minimum APS level of 5 per subject.

Graduates

- (I) There is a limited intake of Graduates with Health Sciences/BSc degrees who will be considered for enrolment into the First Year. Mark obtained during the degree will be scored according to the table 3:

Table 3: Points awarded for scores on the academic transcript

PERCENTAGE OBTAINED	POINTS
>75	24
70 - 74	16
65 - 69	12
60 - 64	8
55 - 59	4
<54	0

- (ii) Points are allocated according to the above table for all courses. The points will be summed and divided by the number of courses.

The process of the calculation is as follows

- Each subject is awarded a score based on the percentage achieved as per the table below.
- The percentage will be rounded off to the nearest decimal
- In the event a subject has been completed as a supplementary result, the score awarded will be zero
- If the year of study is repeated or a subject is repeated in a subsequent year of study, all attempts at the subject are scored and each counts as a course for this calculation.
- These are then added together and divided by the number of subjects included
- The smallest score which will be considered eligible is 12
- Candidates with a minimum of 12 points qualify for the selection process.
- The time to complete the degree is also considered. A three or four-year Health Sciences/BSc completed in the minimum time: two additional credits (+2)
- Honours Degree: one additional credit if achieved in minimum time (+3).
- Honours Degree: one additional credit if achieved in minimum time without distinction (+2).
- Master's Degree: one additional credit if achieved in minimum time with distinction (+2)

- Master's Degree: one additional credit if achieved in minimum time without distinction (+1)
- Doctorate (+2)

Transfers from SMU and/or other universities

- A limited number of applicants with incomplete Health Sciences/BSc degrees will be considered. from the Matric and the performance in the first year of BSc degree/Health Sciences degree.
- Selection is on a competitive basis and a student's average mark should be 65% and above.
- The applicant should have a matriculation certificate in the following subjects:
- Mathematics, Life Sciences, Physical Sciences and English with a minimum APS level of 5 per subject.
- Each application will be considered by the Selection Committee and ranked based on their academic outcomes.

Selection Process

- The BPharm Selection Committee may screen all candidates who comply with the selection requirements and submit via the Student Enrolment office.

Final selection and the number of spaces are predetermined by the Office of Institutional Planning annually, and will be based on the following distribution:

- Successful applicants will be admitted into the year level.
- 90 % of the students comprises of:
 - Pre-selected students are now given substantive offers on the grounds of either having maintained their performance in the SMU Admission score.
 - Students selected from the remaining pool of applicants from other schools.
- 4 % who have completed their first degree at SMU, this includes students from other disciplines. Selection will be based on a calculation of points for each symbol.
- 4 % of the students who have excelled in BSc or equivalent first-year courses at SMU.
- 2 % of the students who have completed a first degree at another University.

Registration with the South African Pharmacy Council (SAPC)

All students admitted to the first year of study must register with the South Africa Pharmacy Council before 31 March of the relevant year. Registration fee is determined by the South African Pharmacy Council. Please contact the School of Pharmacy for further information.

Internship

After qualification, graduates must undertake one year of an internship, during which they must satisfactorily complete a pre-registration examination for entry-level pharmacists. They are then required to complete one year in the public sector as a community service pharmacist before proceeding to full registration as a pharmacist.

PLEASE NOTE: These rules must comply with the proposed regulations of the South African Pharmacy Council as promulgated in terms of the Pharmacy Act, as amended.

Curriculum

- Duration of the programme: 4 years
- The BPharm curriculum will be updated continuously to reflect statutory requirements.
- Teaching and learning methods include small group tutorials, site visits, workshops, laboratory practicals and experiential learning via blended learning.

BPharm I		
Semester 1		
Module 1	Introduction to Pharmacy	MPIT011
Module 2	From atoms to medicines	MATO011
Module 3	Biopharmaceutics, pharmacokinetics, and pharmacodynamics	MPHR012
Semester 2		
Module 4	Microorganisms, man, and medicines	MPMM012
Module 5	Nutrition and gastroenterology	MPMB012
Year Course	English for Health Sciences	MEHS010

BPharm II		
Semester 1		
Module 1	Principles and practice of pharmaceutical manufacturing	MPPP021
Module 2	Industrial pharmacy practice	MPIP021
Module 3	Industrial pharmacy practice-based learning	MPCB021
Semester 2		
Module 4	Cardiovascular pharmacy	MPCA022
Module 5	Respiratory system, ear, and eye	MPRE022
Module 6	Primary healthcare practice-based learning	MPPH022

BPharm III		
Semester 1		
Module 1	Sterile pharmaceutical products	MPMC031
Module 2	Community pharmacy practice	MPMA031
Module 3	Modern technologies in healthcare	MPMB031
Semester 2		
Module 4	Endocrine and reproductive pharmacy	MPMB032
Module 5	Musculoskeletal, skin conditions and pain management	MPMC032
Module 6	Community pharmacy practice-based learning	MPMA032

BPharm IV		
Semester 1		
Module 1	Neurological and psychiatric pharmacy	MPMB041
Module 2	Hospital pharmacy practice	MPMA041
Module 3	Specialised pharmacy	MPMC041
Semester 2		
Module 4	First aid	MPMA042
Module 5	Hospital-based pharmaceutical care	MPMB042
Module 6	Advanced research methodology and project	MPMR040
Module 7	Hospital pharmacy practice-based learning	MPMC042



SCHOOL OF HEALTH CARE SCIENCES

Bachelor of Nursing and Midwifery (BNAM)

Duration: 4 years

Requirements

- Old matric grading
- Matric exemption with the following subjects: Mathematics, Physical Science, Biology, and English (Symbol C on higher grade or D on Standard grade)
- New matric grading
- Mathematics, Physical Science at level 4; Life Sciences, and English at level 5 minimum.

Total Combined APS of 18



SUBJECT	MINIMUM POINTS
Mathematics	4
Physical Sciences	4
Life Sciences	5
English	5
Additional Subject 1	4
Additional Subject 2	3
Life Orientation	3
Total	28

Career Opportunities

At the end of the programme, the nurses have a professional role in patient care which includes General Nursing Science and Midwifery allowing them to work at a public or private hospital, primary health care facilities as well as in the corporate spaces. Further career opportunities include specialisation in different clinical programmes such as Community Health Nursing, Primary Health Care Nursing, Psychiatric nursing science, Critical Care Nursing, Nursing Education, Health Service Management and Research.

Bachelor of Occupational Therapy (BOCC THER)

- Occupational Therapy is a profession that enables people of all age groups to perform everyday activities that are important to them. This profession promotes people's health and well-being occupation through activities that may include daily life activities, health management, rest and sleep, education, work play, leisure, and social participation.
- The occupational therapist helps clients to regain or develop new skills so that they can live a meaningful life again.
- Helping people of all age group
- s to perform ordinary, everyday activities is especially important when people are ill, injured or living with a disability.
- In occupational therapy, the whole person is important. This means that physical, social, emotional, and mental factors are taken into consideration.

Is Occupational Therapy the career for you?

Yes, if you:

- Enjoy working with disabled and ill people.
- Cares about the well-being of others' lives.
- Like to deal with challenges in a new and creative way.
- Want others to help themselves by improving the quality of their lives.
- Likes solving problems.

What kind of settings do OTs work in?

These are only a few examples:

- People at home and work environments.
- Clinics and hospitals.
- Work with disabled children at schools.
- Helping mentally ill people cope with life.

Occupational Therapists can become consultants to:

- Industry (Mines)
- Lawyers (medico-legal)
- Architects and urban/town planners

What do you need to be admitted to the Occupational Therapy degree at SMU?

The minimum admission requirements

SUBJECT	MINIMUM POINTS
Mathematics	4
Physical Sciences	4
Life Sciences	4
English	4
Additional Subject 1	3
Additional Subject 2	3
Life Orientation	3
Total	25

- The (B. Occ Ther.) degree is a full-time 4-year course. Upon completion of this degree, the candidate must register with the Health Professions Council of South Africa (HPCSA).
- Afterwards, the student may proceed to register for postgraduate studies (master's and then a Doctoral degree).
- There are four professional modules that the student registers for throughout the training. These include the following:
 - **Intervention Theory**
The student learns about the methods used to treat ill and disabled persons.
 - **Therapeutic Media**
These are the unique methods and activities used by OTs to enable ill and disabled persons to adapt to the environment. Students learn a variety of activities such as woodwork, gardening, stress management and life skills. Students also learn to adapt to these activities using knowledge from other subjects such as kinesiology, work-study, and ergonomics. In addition, students learn to use equipment and tools in OT practice.
 - **Occupational Therapy Applied**
This module includes clinical practical work where the students learn to treat the clients and enable persons with disabilities to function independently. Practical experience includes exposure to patients and clients of all age groups in general, hospitals, psychiatric institutions, special schools, and the community. Students are exposed to clients in the community from their first year of study. Other subjects, which form part of the course are Anatomy, Biophysics, Clinical Sciences, Physiology, Psychology and English.
 - **Fundamentals of Occupational Therapy**
In this module, the student learns about the philosophy of OT, frames of reference in OT practice, ethics, and management of OT services.

Why study Occupational Therapy at SMU?

Because SMU Students are exposed to:

- Different communities.
- Diverse cultures.
- The diversity of clients in different settings.
- Primary health care.

Our curriculum will equip the newly qualified OT to be competitive across the globe and function in any practice area, at all three levels of health care (community, district, tertiary institutions, and academic hospitals), collaborating with individuals and groups of clients.

Bachelor of Science in Physiotherapy (BSc Physio)

Requirements

Matric/National Senior Certificate:

SUBJECT	MINIMUM POINTS
Mathematics	4
Physical Sciences	4
Life Sciences	4
English	4
Additional Subject 1	4
Additional Subject 2	4
Life Orientation	4
Total	28

Minimum Duration: 4 years

Career Opportunities

- A Physiotherapist can also be self-employed (private practice).
- Physiotherapy is an essential health service within the health care profession and applies to all aspects of health care.
- Physiotherapists assess, treat, and prevent human movement disorders, pain, and dysfunction to optimise normal function at home, at work and in communities for adults and children.
- Physiotherapists also play a pivotal role in community, industry, and school-related health promotion for clients of all age groups.
- Various hands-on treatment methods (such as mobilization, manipulation, and massage), physical and mechanical modalities and specifically designed exercise programmes are used in the assessment and treatment of patients.
- Numerous local and international employment opportunities are available for

Physiotherapists. The following are some of the settings where Physiotherapists are often employed:

- Public and private hospitals; clinics and in private practice
- Community health care centres
- Day-care centres, crèches, and schools for children with special needs
- Nursing homes and centres for people with physical disabilities
- Sports centres and sports teams
- Tertiary training institutions, research units and occupational health units

Bachelor of Audiology (B. AUD01)

A candidate must comply with the conditions and meet the selection criteria as determined by the Department of Speech-Language Pathology and Audiology.

SUBJECT	MINIMUM POINTS
Mathematics	4
English	4
Life Sciences	4
Any Home Language or First Additional	4
Life Orientation	3
Additional 2 Subjects	3 each
Total	25

Career Opportunities

According to the Professional Board for Speech, Language and Hearing Professions, an Audiologist is involved in the prevention, identification, assessment, and treatment of individuals with communication disorders. The Audiologist is, furthermore, involved in the counselling process of the individual with communication disorders.

- The Audiologist is involved in the prevention, identification, assessment, and treatment of individuals with hearing and/or balance disorders. Additionally, this health practice is also involved in the counselling process of the individual with a hearing disorder and consultation with the other professionals involved in the treatment of the patient and researching communication disorders.

The audiologist treats individuals with hearing disorders presenting with:

- Organic disorders of the auditory system as well as the balance system.
- Functional hearing disorders.
- Central auditory processing disorders.
- Developmental or acquired disorders of language and language processing caused by hearing loss involving oral, written and/ or graphic modes of communication as well as sign language and others.

The audiologist treats individuals with hearing disorders presenting with:

- Organic disorders of the auditory system as well as the balance system.
- Functional hearing disorders.
- Central auditory processing disorders.

The Audiologist treats patients in a variety of settings ranging from private practice, private hospitals, government hospitals, rural clinics, tertiary institutions, schools, industries communities and home environments.

General

Students are also required to observe at hospitals, private practices and/or clinics regarding the Audiologist's scope of practice before the initial selection is done. For practical reasons, only a limited number of applicants can be admitted to the degree programme.

Bachelor of Speech-Language Pathology

A candidate must comply with the conditions and meet the selection criteria as determined by the Department of Speech-Language Pathology and Audiology.

SUBJECT	MINIMUM POINTS
Mathematics	4
English	4
Life Sciences	4
Any Home Language or First Additional	4
Life Orientation	3
Additional 2 Subjects	3 each
Total	25

Career Opportunities

According to the Professional Board for Speech, Language and Hearing Professions, the speech language pathologist engages in the prevention, identification, assessment, and treatment of individuals with communication disorders. The speech-language therapist will, furthermore, be involved in the counselling process of the individual with communication disorders.

The Speech-Language Therapist treats clients presenting with the following communication disorders:

- Development or acquired speech disorders and motor speech disorders resulting from strokes or functional abnormalities.
- Developmental and acquired disorders involved in feeding and swallowing.
- The Speech Pathologist engages in the prevention, identification, assessment, and treatment of individuals with Speech, Language/voice, feeding or swallowing disorders. Additionally, this health practice is also involved in the counselling process of individuals with Speech and Language disorders and consultation with the other professionals involved in the treatment of the patient and conducting research with regards to communication disorders.

The Speech Language Pathologist treats individuals with disorders presenting with:

- Organic disorders of the communication system as well as the voice and swallowing system.
- Developmental or acquired disorders of language and language processing caused by either hearing loss or other developmental disorders involving oral, written and/ or graphic modes of communication as well as sign language and others.
- Developmental or acquired speech disorders.

The Speech Language Pathologist treats patients in a variety of settings ranging from private practice, private hospitals, government hospitals, rural clinics, tertiary institutions, schools, industries communities and home environments.

General

Students are also required to observe at hospitals, private practices and/or clinics regarding the speech-language pathology scope of practice before the initial selection is

done. For practical reasons, only a limited number of applicants can be admitted to the degree programme.

Bachelor of Science in Dietetics (BSc Dietetics)

Requirements

Applicants with the national senior certificate should have the following minimum admission point scores (APS):

National Senior Certificate (NSC)

SUBJECT	MINIMUM POINTS
Mathematics	4
Physical Sciences	4
Life Sciences	4
English	4
Additional Subject 1	3
Additional Subject 2	3
Life Orientation	3
Total	25

Applicants who have completed grade 12, senior certificates, with full university exemption before 2008 admission requirements are as follows:

SUBJECT	HG	SG	POINTS
Mathematics	D	C	4
Physical Sciences	D	C	4
Life Science	D	C	4
English	D	C	4
Additional Subject 1	E	D	3
Additional Subject 2	E	D	3

Duration: 4 years, including thirty-four weeks of integrated internship, of which twenty-three weeks are continuous during the fourth year of study.

What is a Dietitian?

A qualified Dietitian is a health professional registered with the Health Professions Council of South Africa (HPCSA). It is a profession that applies the science of food and nutrition to promote the health and development of individuals, groups, communities, and populations at large.

Community Services

Upon completion of the training, a student is required to complete one year of community service.

Career Opportunities

Dietitians work wherever nutrition expertise is needed and participate in the planning and management of nutrition-related services.

Examples of career opportunities

- Hospitals and health care centres where nutritional care for individual patients who need specialised nutritional support and therapeutic diets.
- Medical and pharmaceutical companies which manufacture highly specialized nutrition products.
- Food services and catering companies, where nutritional expertise is important in food service management, including therapeutic nutrition.
- Dietitians may have their private practice, where patients receive individualised dietary care.

Bachelor of Science (BSc)

SUBJECT	MINIMUM POINTS
Mathematics	5
Physical Sciences	4
Life Sciences	4
English	4
Any two other NSC subjects with a minimum NSC score of 4 each.	

BSc-ECP (Bachelor of Science - Extended Curriculum Programme)

SUBJECT	MINIMUM POINTS
Mathematics	4
Physical Sciences	4
Life Sciences	4
English	4
Any two other NSC subjects with a minimum NSC score of 4 each.	

The curriculum for the BSc-ECP Programme shall extend over four years.

Chemistry

The study of the composition, structure and properties of matter and the changes it undergoes. The chemical industry in South Africa is relatively large, absorbing large numbers of graduates into academic institutions and pharmaceutical, mining, manufacturing, government, and private laboratories.

Biochemistry

Teaching, research, quality control, sales production, research, and development, agricultural/ crop development, pharmaceuticals, water treatment, food industries,

biosafety, and the environment as well as industries transformation of raw material using chemical and biochemical technology.

Mathematics and Applied Mathematics

- Teaching, research engineering, information and communications technology, computer programming, system analysis & operational functioning.
- Some career opportunities are Educators, Lecturers, Education Specialists, Data Analysts, Data Scientists, Telecommunication, Researchers and Scientists.
- Some possible employers include Banks, Financial Institutions, Businesses, Universities, Schools, Education Departments, ICT Companies, and Research and Development Centres.

Statistics and Operations Research

- The scope of expertise developed includes (but is not limited to) applications in teaching, research, consulting, financial institutions, census offices, market research organizations, and all other industries. Statistics experts attract relatively high salaries. There are also possibilities for launching private consulting agencies.

Computer Science

This is a fast-growing industry with highly competitive remuneration. Opportunities exist for:

- Programme and system analysts,
- System designer,
- Database managers,
- Operation managers,
- Project managers
- Network specialists.
- Information and communications technology
- Computer programming.
- Software testing.

Physiology

Academic opportunities exist in medical faculties for lecturing and research. Physiologists are also in demand in pharmaceutical companies, biotechnology, and various medical disciplines.

Psychology

Has application to careers in a broad spectrum of settings ranging from schools, clinics, churches, community service organisations, hospitals rehabilitation centres, universities, education departments, the HSRC, SANDF, Department of Labour, commerce, industry, and private practice.

Physics

Career opportunities include teaching, research, medical physics, nuclear physics, physical engineering, and industry. Some of the fields include acoustics, astronomy, astrophysics, geophysics, vacuum science, thin film technology, environment, material sciences, technicians, and software designs.

Biology

Nature conservation bodies; (natural, provincial, and private); education (primary to tertiary); government departments (agriculture, forestry, sea fisheries, water affairs and environmental affairs), medical and veterinary laboratories, private sector (industry, environmental impact assessments; pharmaceutical companies).



LIBRARY AND INFORMATION SERVICES

Library and Information Services advances academic success and supports research as well as community engagement by providing access to quality health sciences information resources and services, technology, learning spaces and staff expertise. We offer University students access to information resources in different formats along with services and facilities to optimize access and use of these resources.

The library building is equipped with Wi-Fi to enable you to access a range of other services like the internet and email. Our staff offers their expertise in answering your library-related queries as well as information skills training for individuals and groups. Library and Information Services has put in place programmes, services and collections geared towards supporting your learning needs.

After the orientation week, you will also get more training and practicals in the usage of the library; using the computerized catalogue to check information resources in the library, and how to access & use our information resources to complete your assignments and

study projects. On behalf of the Library and Information Services, I urge you to make the library your trusted and reliable partner in your academic journey.

Services Rendered

- Information searching skills: (Training on how to use the library resources effectively).
- Reserve Collection: high-demand material available on a short basis.
- Open Collection: Items available for borrowing.
- Information Desk: A service desk for general inquiries.
- LibAnswers: A facility for online help on any Library related query.
- Remote access to online information resources.
- LibApp: A mobile tool that enables library clients access all resources.

Collections

- Books: Print and electronic.
- Periodicals: Print and electronic.



- Electronic Databases.
- Theses and Dissertations: print and electronic.
- CDs and DVDs.
- Artefact (Bone clones).
- Past/previous exam papers in electronic format.

Facilities

- 24 hours study facility (at the basement of BMS building).
- Air Conditioned Study space.
- Study Cubicles.
- Open Computer Lab/Area WIFI.
- Seminar/ Discussion rooms
- Photocopying and printing facilities.
- Electronic training room.
- Staff & Postgraduate Lab.

Library Hours

Term Time

Monday – Thursday: 07h30 – 22h00

Friday: 07h30 – 16h00

Saturday: 09h00 – 17h00

Vacation Time

Monday – Friday: 07h30 – 16h00

Saturday: Closed

Examination Periods

Monday – Friday: 07h30- 24 h00

Saturday- Sunday: 09h00- 17h00

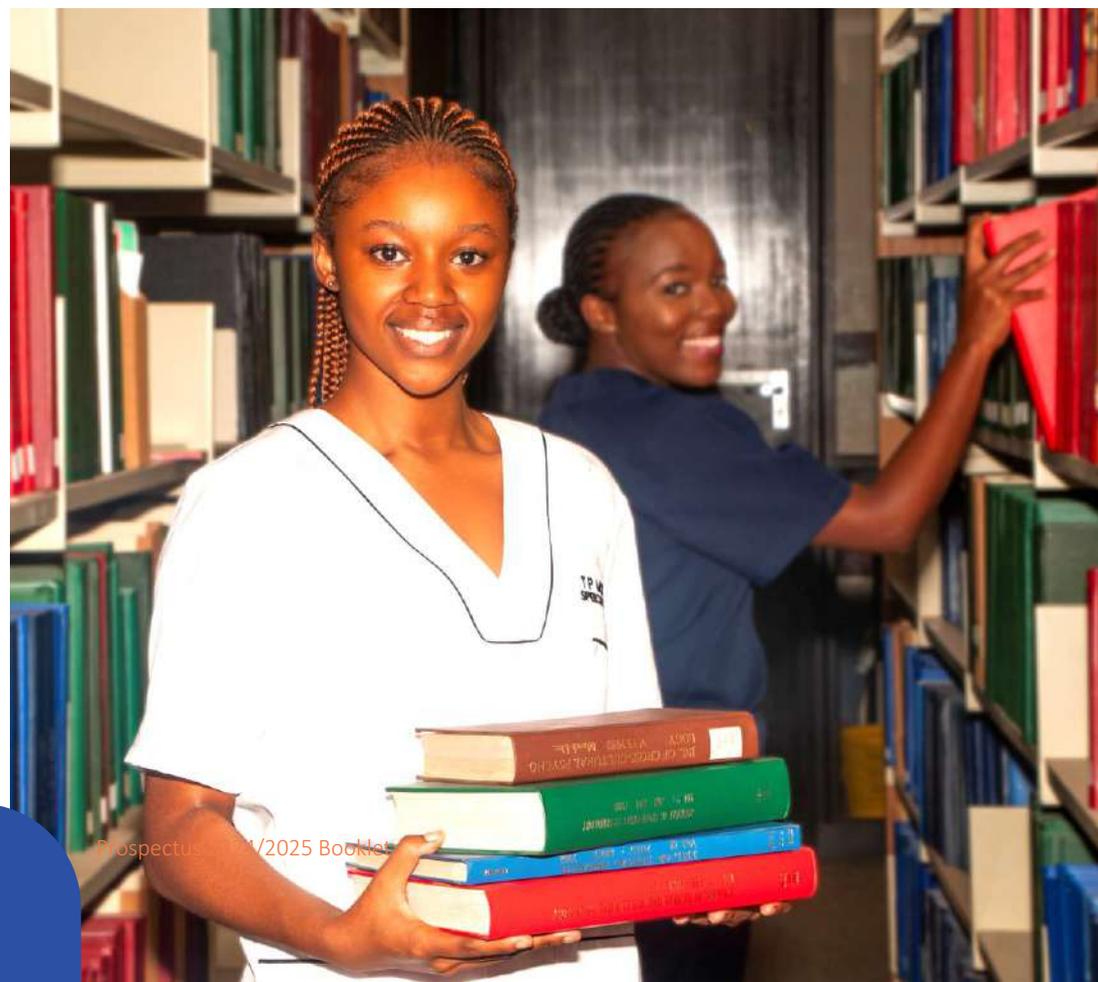
Physical Address: Library Building

Contact Details

Director's Office	: 012 521 4151
Circulation Desk	: 012 521 5706
Information Desk	: 012 521 3084
Photocopying	: 012 521 4497
Library IT	: 012 521 3753
Security	: 012 521 5701

Library Website: <http://www.smu.ac.za/library>

Virtual Orientation Video: <https://www.youtube.com/watch?v=4toTlodrVSQ/>
<https://smu-za.libguides.com/>





The Research and Innovation Directorate has five key strategic objectives, which are:

- Improve research output and impact.
- Increase postgraduate students' scholarly engagements.
- Increase research collaboration and partnerships.
- Increase research capacity.
- Increase commercialisation/entrepreneurship.

The Directorate Provides the Following Services to SMU Postgraduate Students:

Research Capacity Development

- Research Methodology course (REME)
- Postgraduate induction
- Proposal development workshops.
- Thesis writing workshops.
- Publication workshops.
- Statistical data analysis workshops.
- Online biostatistics short course.
- Qualitative data analysis
- Scientific writing workshops.
- Writing Retreats

Biostatistics

The Directorate facilitates the services for a Biostatistician to assist postgraduates with statistics and data analysis for their research projects.

Editing

Postgraduate students may also contact the directorate for the editing of their thesis/dissertation. The directorate will facilitate the process by linking the postgraduates with an Editor.

Research protocol review

- Scientific review of protocol (Masters and Doctoral degrees) by the School Research Committee (SRC).
- Ethical review of research proposal for postgraduate students by SMU Research Ethics Committee (SMUREC).

Funding Opportunities

In partnership with the NRF, MRC, HWSETA etc., the Directorate facilitates funding opportunities for postgraduate students at the honours, masters and doctoral levels.

Research Collaboration

Facilitation of collaboration with other institutions by linking postgraduate students with partners with relevant equipment and or expertise about their research project on and off-campus.

Technology Transfer Office (TTO)

- Promoting innovative research with entrepreneurial potential.
- Create awareness and provide information on innovation and IP.
- Identify and protect IP (Patent) emanating from research projects with appropriate legal rights.
- Assist in commercialising and licensing of the IP.

Postgraduate Enrolment Support

Providing prospective postgraduate applicants and continuing postgraduate students with enrolment support; including postgraduate supervision memorandum of agreement (MOA) and Research Code of Conduct.

Postgraduate Facility: Library

The Directorate in collaboration with the Library facilitates subscription to resourceful databases, referencing and editing software to support their studies with relevant information. A dedicated area in the Library has been made available for postgraduate students for easy and convenient use of the facility.

Physical Address

Clinical Pathology Building, 5th Floor (South)

List of Staff Members

Prof Mapaseka Seheri : Director - Research, Postgraduate Studies and Innovation
Mr Mohlatlego Sebola : Acting Manager - Technology Transfer Office
Ms Elsie Mfete : Research Information Officer - Research Outputs
Ms Lorato Phiri : Coordinator - Human and Animal Ethics
Ms Jadah Matentji : Postgraduate Studies Officer - Finance and Admin Support
Ms Fulufhelo Malamatsho: Coordinator - Research Capacity Development

Ms Winnie Motsatsi : Coordinator - Research Grants and Strategic Partnerships
Mr Dev Mamabolo : Project Coordinator - Technology Transfer Office
Mr Pontsho Mampuru : Liaison Officer - Technology Transfer Office

Contact Details

Prof Mapaseka Seheri (Director: Research and Innovation)
E-mail: mapaseka.seheri@smu.ac.za | Tel: 012 521 3360 | Office No: S521

Mr Mohlatlego Sebola (Technology Transfer Office)
E-mail: mohlatlego.sebola@smu.ac.za | Tel: 012 521 4612 | Office No: S520

Mr Dev Mamabolo (Project Coordinator- Technology Transfer Office)
E-mail: Dev.mamabolo@smu.ac.za | Tel: 012 521 4612 | Office No: S520

Mr Pontsho Mampuru (Liaison Officer- Technology Transfer Office)
E-mail: Pontsho.mampuru@smu.ac.za | Tel: 012 521 4612 | Office No: S520

Ms Lorato Phiri (Research Ethics)
E-mail: lorato.phiri@smu.ac.za | Tel: 012 521 5617 | Office No: S524

Ms Jadah Matentji (Postgraduate Funding)
E-mail: jadah.matentji@smu.ac.za | Tel: 012 521 3956 | Office No: S524

Ms Elsie Mfete (Research Outputs)
E-mail: elsie.mfete@smu.ac.za | Tel: 012 521 3698 | Office No: S519

Ms Fulufhelo Malamatsho (Research Capacity Development)
E-mail: fulufhelo.malamatsho@smu.ac.za | Tel: 012 521 5171 | Office No: S519

Ms Winnie Motsatsi (Coordinator-Research Grants and Strategic Partnerships)
E-mail: winnie.motsatsi@smu.ac.za | Tel: 012 521 3233 | Office No: S519

Ms Bongeka Boyana (Administrative Assistant)
E-mail: bongeka.boyana@smu.ac.za | Tel: 012 521 3045 | Office No: S519

Ms Mexo Sithole (Administrative Assistant)
E-mail: mexo.sithole@smu.ac.za | Tel: 012 521 3965 | Office No: S521

TEACHING, LEARNING AND COMMUNITY ENGAGEMENT

Teaching and Learning

Teaching and Learning at SMU is envisioned to be globally recognized and locally relevant to offer holistic and innovative health sciences education.

SMU is committed to providing programmes that are relevant to the needs of its surrounding communities and the country. It is the only health sciences university in South Africa, and well positioned to demonstrate its relevance to the transformational Health Needs of South Africans and the world over. The comprehensive nature of SMU offers it the opportunity to reach deeper into the pool of available students, to expand by playing to the university's existing strengths while contributing to the sustainability of the University through:

- Creating an environment conducive to excellence in teaching and learning Professionalism and student centered pedagogies
- Student retention to graduation.
- Student mobility through exchange programmes in teaching and learning.
- High level technology to develop professionals with relevant competencies for health care within local and global contexts.
- Capacitating academics and administrative staff to be competent and committed to their roles.



Within the values of excellence, integrity, Ubuntu, accountability, relevance and competence

TEACHING AND LEARNING CONTEXT	ATTRIBUTES SMU GRADUATES	INNOVATIVE TEACHING AND LEARNING	TEACHING AND LEARNING PHILOSOPHY	ASSESSMENT	BLENDED TEACHING AND LEARNING
<p>SMU offers a wide range of programmes in the health and natural sciences to address the national imperatives demonstrating our commitment to teaching and learning i.e</p> <ul style="list-style-type: none"> • A sound knowledge base in the health and natural sciences. • Scholarly and professional attributes of graduates. • Competencies appropriate to the health and natural sciences. • Academic, professional knowledge and skills, attitudes and values towards employability that will enable participation in society, community and workplace and result in transformative leadership. 	<p>The graduate attribute framework for SMU is divided into three parts:</p> <ul style="list-style-type: none"> • Health Care Specific Competencies. • Scientist and Technologist Specific Competencies; • Generic Competencies. 	<ul style="list-style-type: none"> • Competence Based Education to achieve and measure graduate attributes and focus on accountability. • Promotion of Learner Centeredness Innovative approaches such as. • Problem Based Learning. • Case Based Teaching. • Community Based Education. 	<ul style="list-style-type: none"> • The philosophy and key strategies • Creating an environment characterized by the principle of learner-centeredness, inclusiveness and critical citizenship • The principle of Learner - Centredness, acknowledges that the learner should be the focus of the educational process and regarded as an active participant in an interactive process. 	<p>The mix of teaching and learning strategies used in the blended learning approach include:</p> <ul style="list-style-type: none"> • Face to face Lectures. • Online Teaching and Learning (Mainly during COVID-19). • Flipped classroom. • Small group teaching tutorials and practical work. • Independent learning • Peer-Assisted Learning (PAL). • Learning from feedback. • Distance learning. 	<ul style="list-style-type: none"> • Assessment of knowledge, skills, values and attitudes forms an integral part of teaching and learning and is done in concurrence with the competency-based education approach. • The hybrid approach to assessments are diagnostic, formative, continuous, summative and self-assessment. • Continuous assessment provides students with explicit and constructive feedback regarding their progress. • Quality assurance is achieved through invigilation of face to face assessment. • Online assessment are implemented through a Respond us proctoring tool.

Community Engagement

Community engagement refers to the initiatives and processes through which the expertise of the institution in the areas of teaching, learning and research are applied to address issues relevant to its community. For SMU, community engagement is a process of integrating inter-professional education and practice with mutual benefit to both the institution and receiving community.

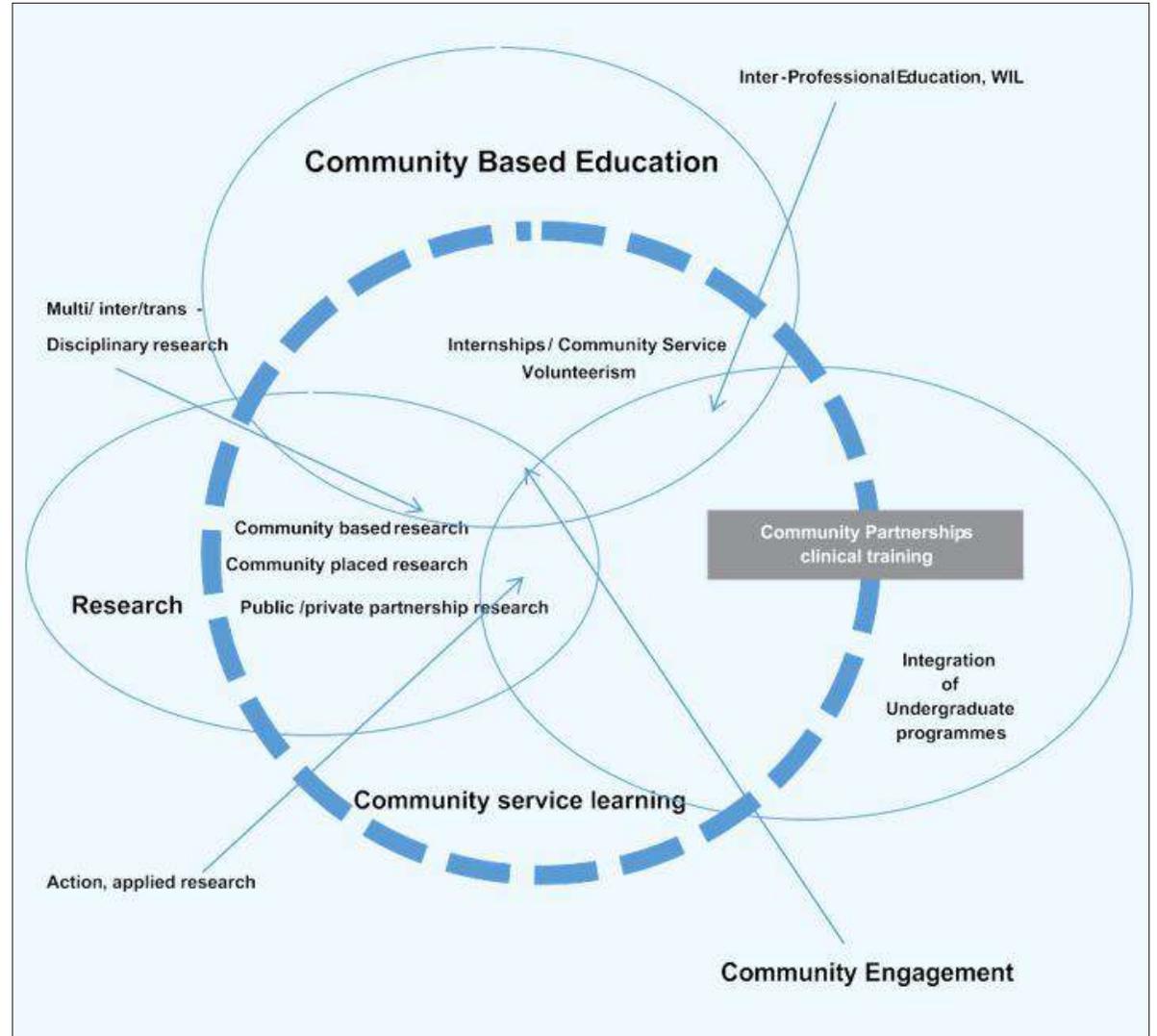


Figure 1: The types of engagements, interactions and integrations

Table 1: Community Engagement (ce) as a Scholarship

DOMAIN	ENGAGED TEACHING AND LEARNING	ENGAGED RESEARCH	SCHOLARSHIP OF ENGAGEMENT	ENGAGED INTERNATIONALISATION
Purpose	To address the needs of the community while helping students to become knowledgeable and active citizens of their region, nation and the international environment. To ensure graduate employability while capacitating the community through programmes such as work integrated learning (WIL) internships, community	To enhance Students learn while serving the community and improve their lives. The community is recognized as knowledge rich partners. The university research is accessed to solve community problems. Knowledge will be transferred and exchanged to improve lives of communities.	Community engagement at SMU is beyond being and outreach to an academically grounded scholarship.	Internationalization is aimed at exchanging knowledge, curriculum, skills in teaching, learning and research. Students of SMU and staff to engage through international exchanges with staff and students from partner universities
Nature	Typical academic activity related to the discipline/profession or the field of expertise. Integration of Teaching and Learning to undergraduate Programs Community Engagement-Professional Education (WILL).	Research, which is intervention, based, applied in nature typified by inclusive participation of the community.	Community is regarded as a partner where activities are undertaken by all participants . Active dialogue is created amongst the students, academics and community members. Communities and students including academics to co-create or construct the type of services that benefit teaching, learning, research as well as the community.	Entails volunteering activities or projects and are altruistic by nature. Typically undertaken outside the formal academic period by academic staff and students. On the other hand it can be incentive driven with the focus of generating third stream income. Students are placed in identified communities for Teaching, Learning and Assessment. Community Engagement is integrated in their curriculum. Students partake with communities for implementation Joint needs based projects.
Funding	DHET subsidy funded Clinical Training Grant	External funding/ Research grants and Fund raising ventures	Internal and External funding	Internal and External funding

DOMAIN	ENGAGED TEACHING AND LEARNING	ENGAGED RESEARCH	SCHOLARSHIP OF ENGAGEMENT	ENGAGED INTERNATIONALISATION
Management	<ol style="list-style-type: none"> 1. Deans and HODs, in their areas of competence, to ensure that an enabling environment is created for promoting community engagement. 2. Academic support in Service-Learning by the centre for University Teaching and learning (CUTL). Studies in consultation with JET/CHESPService - Learning Capacity Development Programme. 	Research activities to comply with the research policy.	Community Engagement activities are guided by its policy.	Formation of a community engagement committee to over see and support CE ventures Inter-Professional Education strategy will ensure collaboration in Planning, supporting and Education in the Community Students and academic of different disciplines will plan visits and implement activities jointly. An annual community engagement showcase projects implemented jointly with the communities.
Examples of engagements	Examples provided with in the SMU data base as compiled.	Examples provided within the SMU database as compiled.	Examples provided within the SMU database as compiled.	Ex amples provided within the SMU database as compiled.
Recognition	T&L Awards to recognize staff for T&L Excellence.	External funding/Research grants and Fund raising ventures.	Internal and External funding.	Internal and External funding.

FINANCIAL AID OFFICE

Services Rendered

Merit Bursaries

As a first year student, you would qualify to receive a merit bursary if you are studying towards the first degree for the first time after grade 12. An average mark of 80% or higher in your grade 12 final examination is needed to qualify for the bursary.

The Average Is Calculated As Follows:

- The Old Curriculum, Matriculation Certificate.
- Add the percentages of (six best) of the final exam results and divide by (six).
- On the New Curriculum, Senior Certificate.
- Add the percentage of all subjects (excluding Life Orientation) and divide by the number of those subjects.

Bursaries/Scholarships

Students are urged to apply for external bursaries at different companies, government departments and municipalities. Addresses are available at www.zabursaries.co.za and the Financial Aid Office.

National Student Financial Aid Scheme (NSFAS)

All applications for NSFAS funding have to be made online on the NSFAS website www.nsfas.org.za.

NB: Please take note of the annual NSFAS closing date.

The following Computer Labs on Campus are available where you can complete your applications and update your details:

BMS 301, BMS Study Hall, NSB CBE, NSB E-Learning Centre and Residence 2B Scanning facilities (to upload your supporting documents) are also available at the Library and the Financial Aid Office, One-Stop Student Centre, and Basement Clinical Pathology Building. For enquiries and more information on the above, please visit the Financial Aid Office or visit the NSFAS website [at www.nsfas.org.za](http://www.nsfas.org.za).



Fundi

Formerly known as Eduloan, Fundi is South Africa's leading education finance and bursary/learnership fund management solution, specialist. Over the past twenty-five years, Fundi has evolved from humble beginnings as a leading provider of lending solutions in the education sector to a fully-fledged one-stop shop for all things education.

Fundi is South Africa's leading education finance and education fund management solution specialist, and the only credit provider solely focused on providing funds for education. Since its inception in 1996, we have advanced over 920 000 loans to the value of R6, 5 billion. In 2000, we pioneered South Africa's first fund administration smart card solution (FundiCard) and have since administered more than R24 billion in bursary funds.

Fundi offers the finance you need for every step of your educational journey and provides funding for tuition and registration fees for undergraduate and postgraduate qualifications as well as outstanding balances, textbooks, accommodation, laptops, tablets, and other study tools.

If your allowances are managed through Fundi, depending on the rules set by SMU, you will receive cash in your bank account or funding in certain pockets on your FundiCard.

Please visit our Fundi Office at the One-Stop Student Centre, or contact us at: **012-5215964 or 0860 555 555 44.** www.fundi.co.za or download our FundiSA app.

Additional Information

The Financial Aid Office (FAO) strives to render excellent, efficient, professional and friendly service to students.

Financial aid offers students an opportunity to access tertiary education, however not all students qualify for assistance and financial aid is granted based on certain financial and academic criteria. Students are urged to visit the FAO for more information and assistance.

Physical Address

Financial Aid Office, One-Stop Student Centre, Basement, Clinical Pathology Building.

Student Consultation Hours

Monday – Friday | 09:00 to 16:00

Contact Details

Mrs Karen Hermann
Assistant Director and HOD
karen.herman@smu.ac.za
Tel. 012 521 4622

Mr Father Moloto
Financial Aid Officer: NSFAS
father.moloto@smu.ac.za
Tel. 012 521 4031

Mr Onke Klaas
Financial Aid Officer
Onke.klaas@smu.ac.za
Tel. 012 521 0000

Mrs Patricia Motsepe
Financial Aid Officer: Private Bursaries
patricia.motsepe@smu.ac.za
Tel. 012 521 4486

Mrs Nonia Kgubudi
Financial Aid Officer: Merit bursaries
nonia.kgubudi@smu.ac.za
Tel. 012 521 5961

STUDENT DEBTORS

A. Cashier Office

Service Rendered

Collections of tuition fees from students and issuing of receipts

NB: *To process any payment, students must bring along their student cards.*

Additional Information

All students are requested to produce their Students Cards at Cashier Office.

Physical Address

Clinical Pathology Building, Basement, One Stop Student Centre.

Student Consultation Hours

Monday – Friday | 09:00 - 12:00 and 13:00 - 15:00.

Contact Details

Phala Sepeng

Treasurer

Email: phala.sepeng@smu.ac.za | Tel: 012 521 3024

Relebogile Ntlatleng

Cashier

Email: relebogile.ntlatleng@smu.ac.za | Tel: 012 521 4957

Barbara Dooka

Administrative Clerk

Email: barbara.dooka@smu.ac.za | Tel: 012 521 4154

B. Student Debtors

Services Rendered

- Administering student fee accounts
- Issuing of the statement of account
- Collection of outstanding fees

Additional Information

All students are requested to produce their student cards at the student debtors' office.

Physical Address

Clinical Pathology Building, Basement, One Stop Student Centre.

Contact Details

Tebogo Shole

Assistant Director Student Fees

Email: tebogo.shole@smu.ac.za | Tel: 012 521 4614

Emily Msiza

Assistant Accountant

Email: emily.msiza@smu.ac.za | Tel: 012 521 4735

Mothibedi Motsepe

Principal Accountant

Email: mothibedi.motsepe@smu.ac.za | Tel: 012 521 4500

Frans Teffo

Principal Accountant

Email: frans.teffo@smu.ac.za | Tel: 012 521 4713

STUDENT AFFAIRS: ADVOCACY AND DIVERSITY

Advocacy and Diversity

The Advocacy & Diversity Unit works closely with the SMU Internationalisation Directorate while residing within the Student Affairs Directorate. Diversity on campus is important as it enriches the educational experiences of students, by exposing them to individuals from different backgrounds, cultures, and perspectives. It further improves communication skills and thought-processing skills by challenging students to interact with individuals who have different beliefs and opinions. Diversity and advocacy as operational concepts on the SMU campus are further important as they challenge stereotypes and biases by fostering mutual respect and understanding. All this ultimately will prepare SMU students for the workplace by developing their global competence and cultural awareness.

Services Rendered

In conjunction with the Internationalisation Directorate:

- Provide information about SMU and about studying in South Africa to prospective and current international students.
- Advise and assist international students with the application for study visas and renewals of existing study visas.
- Provide information about South African-approved medical aid service providers.
- Participate in the general orientation of new local and international students in the university.
- Initiate and assist in the organization of cultural celebrations of international students and related functions.
- Develop the International Students' Handbook, which has information and services available to international students.
- Provide information to foreign embassies and consulates.
- Serve as a liaison within the University community and beyond on behalf of SMU international students.
- Serve as a liaison between international students and the Department of Home Affairs.
- Advise on and facilitate social interactions amongst international students.

Other:

- To support students with disabilities.
- To advocate for minority groups in various areas such as:
 - Religious formation.
 - Sexual orientation.

- Cultural diversity.

Student-Related Activities/Committees

Student Related Activities

- Advocacy and Diversity Orientation.
- SMU Africa Day.
- International Day.
- Excursion for International Students.
- SMU Heritage Day.

Committees

- Sefako Makgatho Health Sciences University International Student Organisation (SMUISO).
- Lesbian, gay, bisexual, transgender, queer/questioning, intersex, asexual and many other genders and sexual identities (LGBTQIA+).
- All other student structures i.e. political and non-political structures registered with the SRC are also recognized by this Office.

Additional Information

- The office officially houses the LGBTQIA+ structure on campus. Students who want to join can contact this Office.

Physical Address

Old Information Centre behind Residence 1C

Student consultation hours

Monday – Friday | 08:00 - 16:00

Contact Details

Ms Eunice Modiba

Email: eunice.modiba@smu.ca.za | Tel: 012 521 5834 | Cell: 071 711 2921

Short Number: 6001

For International Student and Internationalisation Matters

Dr Carlien Jooste

Director Internationalisation

Email: carlien.jooste@smu.ac.za

CAMPUS HEALTH AND WELLNESS CENTRE

Services Rendered

- Minor Ailment treatment.
- Emergency care/ First Aid.
- HIV counselling, testing and referral for management.
- Hepatitis B Vaccination.
- Health promotion through peer education program
- COVID-19 screening and testing.

Student-Related Activities/Committees

- Peer education training and mentoring.
- Health Promotion Campaigns like:
 - First things First.
 - Health awareness dialogues.
 - Women's Health
 - Men's Health.
 - Substance and alcohol abuse awareness.
 - GBV awareness.
 - Candlelight World Aids Day.
 - Group discussions and many more.

Additional Information

All services are free of charge.

Staff Members

Clinic-Based

- Dr M.P Mathebula: Clinic Doctor/Deputy Director Campus Health and Counselling
- Sr S.J Mokono: Assistant Manager Campus Health
- Sr E Modise: Senior Professional Nurse
- Sr A.M. Mokoele: Senior Professional Nurse

- Ms A Kgatle: Receptionist
- Mr J Diale: Principal Lab Assistant/HIV/AIDS Counsellor
- Ms N.S Leballo: HIV/AIDS Officer
- Ms K.A Nonkwelo: Health Promoter

Paramedics

- Mr E Sephoka
- Mrs M Maake
- Mr A Masikwa
- Mrs T Mangwani
- Mr G Satege
- Ms L Magana
- Mr R Mabogo
- Mr F Mulovhedzi
- Ms K Maubane
- Ms M Mashego

NB: The university has partnered with ER 24 for additional Emergency Services and all emergency services are activated through Control.

Location

Next to the Security office at the Main Gate/ between the Safety and Security Services Office and the Pharmacovigilance Office.

Student Consultation Hours

Monday – Friday | 08:00 - 16:00

After Hours, Weekends and Emergency

Campus Control - 082 793 1367

Clinic - 012 521 5735



DENTAL CLINIC

Patient Admin Department

Level of Care: Specialised Hospital (*Dental Hospital*)

Services

Dental Production Laboratory

Clinical Service Offered

- Basic primary health care dentistry
- Diagnostics and Careline (emergency care)
- Operative Dentistry
- Maxillo Facial and Oral Radiology Services

Specialized Dentistry Services

- Maxillo Facial and Oral Surgery
- Prosthodontics
- Maxillo Facial and Oral Pathology
- Orthodontics
- Community Dentistry
- Oral Medicine and Periodontology
- Theatre services for surgical disciplines

Community Outreach Programmes

- Winterveldt - Sisters of Mercy Clinic
- Salvokop
- Phelophepa

Hours of Service

Monday – Friday | 07:00- 16:00

Saturday | 07:00 - 13:00

Additional Information

- The patient may come to the hospital for consultation with or without referral letters.
- Consultation starts from R75 to R118 depending on the classification.
- Foreign Patients pay R391 for consultation only.
- Foreign patients who are pregnant, lactating women and children under the age of 6 are eligible for free services.
- Those who are on medical aid use their medical aid for consultation.
- Free services are provided for pregnant women, children under the age of 6 and pensioners/SASSA.
- The patient should bring along their ID copies, Proof of residence, Salary advice and SASSA letters or cards.

Physical Address: Dental Building

Contact Details

Ms Tshepiso Appolus

Tel: 012 521 5787 / 5761

Ms Lerato Sebolai

Tel: 012 521 5761

Scope of Practice/ Services Rendered

To assess, diagnose and intervene occurs to optimise human functioning in a learning and development context. Assessment of cognitive abilities, intellectual abilities, aptitude, scholastic and academic achievement, social and emotional functioning, personality and developmental status, career abilities and interests associated with learning and development regarding the following difficulties.

- Brief and psychoeducational counselling.
- Psychotherapy (e.g., the ability to apply various evidence-based psychotherapeutic modalities appropriate to the case formulation).
- Career counselling and counselling.
- Learning support.
- Prevention programs to assist learners who have mild or transitory problems that interfere with academic and learning performance, such as poor peer relationships, learning or behaviour problems in the classroom, and family problems such as adjustment to adoption, death or divorce.
- Crisis intervention services that support students following traumatic incidents such as violence, abuse, death or suicide by a student.
- Enhancing resilience, emotional well-being and emotional literacy.
- Working to support difficulties with attachment (styles) and bereavement.
- Supporting (vulnerable and/or at-risk) students with transitions.

Physical Address

Pharmacovigilance building (before the clinic)
Student Consultation Hours
Monday-Friday | 08:00 - 16:00

Contact Details

Mrs Sibusisiwe Komane
Educational Psychologist
Email: sibusisiwe.komane@smu.ac.za
Tel: (012) 521 5711

CLINICAL PSYCHOLOGY UNIT

Services Rendered

Psychotherapy and assessment for students (individuals, couples, families and groups) presenting with some of the following difficulties:

- Adjustment problems.
- Trauma and Crisis Intervention.
- Relationship and Interpersonal difficulties.
- Psychosocial & Family Problems.
- Stress.
- Mood disorders (Depressive & Bipolar).
- Anxiety Disorders.
- Suicide.
- Personality problems.
- Abuse and Assault.
- Grief and bereavement.
- Anger Management.
- Eating disorders.
- Self-esteem issues.
- Personal growth and development.

Student Consultation Hours:

Monday – Friday | 08:00-16:00

Contact Details:

Mrs Molebogeng Moholo

Clinical Psychologist

Email: molebogeng.moholo@smu.ac.za | Tel: 012 521 3806

Physical address:

Office Number 08

Pharmacovigilance Building (*next to Campus Health*)



STUDENT LIFE AND GOVERNANCE

Student Governance and Development contribute towards the holistic development of all students. Our core functions are training and development of student leadership, coordination of student life and events and supporting student governance structures such as the SRC, the Student Housing Committees, Faculty Representatives, the Sports Council and Student Societies.

Our strategic priorities involve ensuring a quality learning experience for all students through providing adequate and appropriate academic and non-academic development/support to students, enabling them to realize their full potential. We strive to ensure an optimal student life experience on campus and to enhance student employability.

We also provide assistance on which society to join, what society membership fees are payable and other general information which can be obtained from any one of the Student Centres on campus. Our caring and supportive staff will be only too glad to guide students to the correct persons to assist with society/SRC or any other related student matters.

Vision

- Leadership development of our students.
- Best student governance practice.
- Community development.

Mission

To provide and promote capacity building in terms of student governance, leadership and co-curricular activities amongst the student community.

Goals and Objectives

- To provide leadership training for all student governance structures.
- To provide leadership training opportunities to students with leadership potential.
- To create opportunities for students to have meaningful and relevant growth experiences as they participate in co-curricular activities (clubs and societies).

- To build capacity in elected student leaders in terms of their representation, planning and management of student affairs.
- To be continuously involved in professional development activities to promote self-development and the development of expertise in the field of student leadership, governance and co-curricular activities.

Core Competencies

- Leadership Training and Development.
- Student Life and Events.
- SRC activities.
- Societies.

Political Structures

- African National Congress Youth League (ANCYL)
- Economic Freedom Fighters Students Command (EFFsc)
- Pan African Student Movement of Azania (PASMA)
- Progressive African Socialist Students Organisation (PASSO)
- South African Students Congress (SASCO)
- Student Christian Fellowship (SCF)
- Young Communist League of South Africa (YCLSA)

Social Clubs/Academic Structures

- Amabutho Akwazulu
- Book Club
- BMF Student Chapter
- Community Audiology
- Computer Science Society
- Debate Society
- Denzhe Student Society
- Disabled Student's Origination
- DL Central Lions
- Empower Her SMU

- Enactus
- GetFit
- Hippocrates Apprentices
- International Federation of Medical Students (IFMSA)
- Lemonade
- Let The Young Man Live
- Mathematics & Statics Society
- Nca Nation
- South African Higher Education Queer Alliance (SAHEQA)
- South African Student Dental Association (SASDA)
- Science & Technology Student Federation
- South African Sisterhood Society
- SMU Arts Society
- SMU Friends of MSF (Médecins Sans Frontières)- Doctors Without Borders
- SMU Medics On Motion
- SMU Mental Health Advocacy Group
- SMU Promath Alumni
- SMU Rainbow Alliance
- SMU Research Club
- SMU Surgical Society
- SMU Speak-Up
- SMU Association for Pharmacy Students (SMUAPS)
- SMU International Students Organisation (SMUIISO)
- United Nations Association of South Africa (UNASA)
- Wrap-It Up
- Young Consolidation Vision

Religious Structures

- Association of Catholic Tertiary Students (ACTS)
- Believers Love World (BLW)
- His House Church Student Chapter
- International Pentecostal Holiness Church (IPHC) Student Structure
- International Pentecostal Holiness Church (IPHC) Silo Student Structure
- The Twelve Apostolic Church in Christ
- Methodist Student Society
- Nazareth Tertiary Student's Association (NATESA)
- Seventh-day Adventist Student Movement (SDASM)
- The Last Days Evangelism Ministries
- United Apostolic Church
- Zion Christian Church (ZCC) Student Fellowship
- St Engenas Zion Christian Church (ZCC)

Contact Details

Mr. A.L Masetla
 Student Development Practitioner
 E-mail: Albert.masetla@smu.ac.za | Tel: 012 521 5836

Ms. R.G Mogase
 SRC Administrator
 E-mail: Goitseman.mogase@smu.ac.za | Tel: 012 521 5835

Physical address

SRC offices at the Natural Sciences Building (NSB)



SMU FM 97.1

SMU FM 97.1 is a campus based community radio station at the Sefako Makgatho Health Sciences University in Ga-Rankuwa. SMU FM broadcasts on the frequency 97.1 and the broadcast languages are English and Setswana with 60% Music and 40% talk.

Services Rendered

- News
- Music
- Talk shows
- Sports

Additional Information

We accommodate SMU student presenters and those from the neighbouring communities, if you think you have what it takes to join this family of young vibrant future radio hosts pop in at studios and speak to the Radio Station Manager. Who knows you might be stepping into a new different future.

Broadcasting Time and Frequency

SMU FM broadcasts for 24/7 and you can listen to the station live on the frequency 97.1 or stream the station on www.smufm.co.za.

Facebook: SMU FM 97.1

X (formerly Twitter) @SMUFM97_1

Instagram: smufm971

TikTok: @smufm971

Physical address

Student Cafeteria Building

Contact Details

Dr Lusani Netshitomboni

Email: lusani.netshitomboni@smu.ac.za | Tel: 012 521 5812

SMU COMMUNICATION CHANNELS

- Website
- Social Media (Facebook, X (formerly Twitter) Instagram, LinkedIn, YouTube and TikTok)
- Newsletters (Alumni and Focus)
- Newsflash
- VC's Desk
- Orientation Booklet
- Undergraduate Prospectus
- Dintshang Student Newspaper
- SMS and Global E-Mail

Contact Details:

Dr Lusani Netshitomboni

Email: lusani.netshitomboni@smu.ac.za | Tel: 012 521 5812





Student Residences

Services Rendered

- Proof of residence for students
- Washing machines and tumble dryers
- Kitchen Microwaves and Stoves
- Cleaning services
- Issuing of tissues every month
- Maintenance (renovations, replacement of damaged goods etc.) in partnership with technical services.
- TV rooms and DSTV for entertainment
- Each residence has a security officer for safety.
- Attend to students' problems.
- Discipline of the students

Student-Related Activities/Committees

A. Activities

- SMU I belong
- Residence Orientation
- Ubuntu games in collaboration with All Sports Council and the General Treasurer of SRC
- Bon fire
- Green campus in collaboration with garden services
- SMU conversation / Pillow Talk
- Ongoing orientation
- Residence games

B. Committees

- House Committee

Additional Information

Residence Policy Available on SMU Intranet.

Important Residence Rules

- No Alcohol or substance abuse
- No Tampering with Fire Fighting Equipment
- No Illegal squatting in the residences
- No Noise and parties
- No Vandalism
- No trading

General Information

- Proof of residence can be obtained from your residence Officer.
- Your postal address; your name, residence name, room number, P O Box 154 Medunsa 0204
- All junior students share rooms.
- If you need help, contact your residence Officer
- Report repairs and maintenance of your room to the residence officer

Safety at Residences

- Report the loss of your key to your residence officer/ it can be replaced at a cost.
- Secure your valuables in a safe place.
- Report any suspicious persons to the residence officer and security.
- Keep your door closed and locked, especially when you are sleeping or alone in the room.
- Switch off appliances when not in use.

Physical Address

Clinical Pathology Building Office S530

Student Consultation Hours

Monday – Friday | 08:00 - 16:00



Contact Details:

Designation	Individual's details	Email	Contact Number
Director: Student Affairs	Mr. Tulani Nkuntse	tulani.nkuntse@smu.ac.za	012 521 3099
Deputy Director: Student Life	Mr. Themba Khumalo	themba.khumalo@smu.ac.za	012 521 3730
Deputy Director: Campus Health	Dr. Matsontso Mathebula	matsontso.mathebula@smu.ac.za	012 521 5714
Acting Head of Department: Student Housing	Mr. Mohale Machete	mohale.mohale@smu.ac.za	012 521 4308
Residence Officer: Res 1A	Ms. Violet Thosago	violet.thosago@smu.ac.za	012 521 4013
Residence Officer: Res 1B	Mr. Joseph Mnisi	joseph.mnisi@smu.ac.za	012 521 3996
Residence Officer: Res 1C	Mr. Joseph Mnisi	joseph.mnisi@smu.ac.za	012 521 3996
Residence Officer: Res 1D	Ms. Marry Motau	marry.motau@smu.ac.za	012 521 5772
Residence Officer: Res 2A	Mr. Khathutshelo Mulaudzi	khathutshelo.mulaudzi@smu.ac.za	012 521 4308
Residence Officer: Res 2B	Ms. Martha Vuma	martha.vuma@smu.ac.za	012 521 4694
Residence Officer: Res 4B	Mr. Bonile Peter	bonile.peter@smu.ac.za	012 521 4359
Residence Officer: Res 5A	Mr. Lethabo Kudumane	lethabo.kudumane@smu.ac.za	012 521 4776
Residence Officer: Res 5B	Mr. Samuel Masilela	samuel.masilela@smu.ac.za	012 521 4096
Residence Officer: Res Nurses Home	Mr. Poeletso Tlaka	poeletso.tlaka@smu.ac.za	015 521 4225
Residence Central Office/ Queries on Residence Admission	Central Office	studenthousing@smu.ac.za	012 521 4308 / 3742

SPORT AND RECREATION

Services Rendered

- Administration of all registered sporting codes on campus.
- Training and Development of Athletes.
- Multi-Purpose Gymnasium.
- Provide students, staff and alumni the opportunity to participate in a range of indoor and outdoor sports activities such as Soccer, Rugby, Tennis, Basketball, Aerobics etc. and promote a healthy and physical wellness lifestyle.
- Coordinate internal and external sports activities.

Student-related Activities/Committees

There are 18 active sporting codes on campus, namely: Aerobics, Athletics, Basketball, Boxing, Bodybuilding, Chess, Cricket, Dance Sports, Football, Karate, Netball, Pool, Rugby, Squash, Swimming, Table Tennis, Tennis and Volleyball. As a new student at the university, you are encouraged to join one or more of our sports and recreational clubs so you to enjoy your stay at the university.

University Sport South Africa (USSA)

Our clubs participate in the University Sport South Africa (USSA) winter tournaments and summer tournaments annually. The winter tournaments' sports codes are Dance Sport, Netball, Rugby and Volleyball, which are held on the first week of the winter recess. The summer tournaments' sporting codes are Aerobics, Bodybuilding, Boxing, Chess, Cricket, Athletics, Football, Karate, Pool, Soccer, Swimming, Table Tennis, and Tennis. The summer tournaments are held on the first week of the summer holidays. Participation in the national USSA tournaments offers one an opportunity to participate internationally.

Sporting Codes Committee

The sporting codes have their committees operating under the banner of the All Sports Council, which is the subcommittee of the SRC.

Community Leagues

Clubs also play in the community leagues around Gauteng. All clubs have their own internal and external fixtures played on different weekdays and weekends at various venues in and around Gauteng province.



Facilities

General Gym

All students are free to utilize the gymnasium. One simply produces one's current student card at reception. Various training equipment is available in the centre.

Indoor Facilities

- General Gym
- Karate Hall
- Squash Court x 6
- Bodybuilding Gymnasium
- Dance Hall
- Table Tennis Hall
- Basketball Court x 2
- Volleyball Court x 2
- Badminton Court x 6

Outdoor Facilities

- Football Stadium
- Football field x 2
- Rugby Field
- Tennis Court x 4
- Netball Court x 2
- Basketball Court
- Swimming Pool

Additional Information

The Department boasts of having produced better sportsmen and women in the country under the following codes:

- **Athletics:** Moderfontein 10Km (Athletics Gauteng)
Avela Snyman - Junior Category Champion (Sub 35minutes)
- **Body Building:** IFBB (SA Championships)
 - *Taelo Maloka* - 2nd Place (Men's Physique under 178cm category)
 - *Mlondolozzi Sibanda* - 2nd Place (U/23 years category)

- **Body Building Provincial Call-up**
 - *Taelo Maloka*, Sipehelele Shange and Mlondolozzi Sibanda
- **Dance Sport:** Rumba In The Jungle (International Competition)
 - *Lehlohonolo Mbongeni* – Solo Winner
- **Dance Sport:** World Dance Sport Federation (WDSF) World Under 21 Latin Championships
 - *Reagile Pine and Thomo Thlabane*
- **Dance Sport:** WADF All African Artistic Championships (Continental Competition)
 - *Lesedi Mokhwibitjane and Bokamoso Mapela* – Youth Category Champions
- **Dance Sport:** FEDANSA (SA Championships)
 - *Lehlohonolo Mbongeni* – Adult Solo Winner
 - *Siamisang Tswidi* – Youth Solo Latin Winner
 - *Lindiwe Maseko and Otlotleng Hlaletha* (Junior Level 2 Winner)
- **Karate:** Shinkyokushinkai World Championships 2022
 - *Paballo Kobe*
- **Karate Provincial Call-up**
 - *Paballo Kobe*
 - *Amogelang Bunu*
 - *Tebogo Nare*
 - *Innocent Zikhali*
 - *Faith Khosa*
 - *Oratile Sethabela*
- **Matthews Mpete Cup:** 2x Winners (Women's Football)
- **Inter-Varsity Volleyball Tournament:** (Winners – women)
- **GALFA Development League:**
 - *Under11:* Position 2
 - *Under13:* Position 3
 - *Under15:* League Champs
 - *Under17:* Position 6
 - *Under 19:* Position 3
- **GALFA Promotional League:** Winners (Football Senior Men)
- **10th Annual Matlosana Cup 2022 Championships**
 - *Paballo Kobe* (2nd place)

- **Blue Bulls Rugby Union Women's League:** Runner's Up (2021 & 2022)
- **Blue Bulls Rugby Union:** Reserve League Winners (Men 2021)
- **USSA Men's Volleyball National Championships:** Plate Winners- 2021
- **Karate All African Games:** Shinkyokushinkai World Championships 2017 participation;
 - 2018: Innocent Zikhali - represented the RSA
 - 2018: Amogelang Bunu - represented RSA
- **Bodybuilding International Participation:** Student 2016,
- **Soccer Referees Course:** 2nd level, 5 students
- **SASAFS (Aerobics):** 2016 Austria, Athletics
- **Pool (Blackball Pool games):** National Champions
- Finals of Blue Bulls Rugby Union 2015, Dance Sports National Championships and Badminton Northern Gauteng Champions and U.S.S.A
- USSA C Netball Champions, Champions of B division....promoted to Section A in 2018
- Our coaches are certified First Aiders after completing First Aid Levels 1& 2

Physical Address:

Sports Complex

University Working Hours

Monday- Friday | 07:30 - 16:00



Service Catalogue

Contact Details	Services
<p>Mr JK Semono Head of Department E-mail: jeff.semono@smu.ac.za</p>	<ul style="list-style-type: none"> • Strategy development and execution • Sport management • Policy and procedure development • Quality assurance and risk management • Safety, health and environmental management • Resource management: Human Resource • Resource management: Budget and Finance • Monitoring, Evaluation and reporting • Staff sport management • Managing sport facilities • Management of sports clubs • Sports Affiliations (USSA and federations) • Processing of overtime claims and coach payments
<p>Miss BV Sijora Sport Officer E-mail: buisiwe.sijora@smu.ac.za</p>	<ul style="list-style-type: none"> • Aerobics • Athletics • Boxing • Chess • Dance Sport • E-Sport • Handball • Karate • Netball • Rugby • Squash • Communications and Marketing • Gymnasiums and SIRU • Risk assessment and management

Contact Details	Services
<p>Mr K. Mokoka Sport Officer E-mail: karabo.mokoka@smu.ac.za</p>	<ul style="list-style-type: none"> • Basketball • Body Building • Cricket • Football • Tennis • Table Tennis • Supa Pool • Swimming • Volleyball • Sponsorship/Grants/Donors • Grounds men • Infrastructure maintenance • Community Engagement
<p>Department Administrator Email: sports@smu.ac.za</p> <p>Social Media Platforms Facebook: SMU Sports Instagram: smusports_sa</p>	<ul style="list-style-type: none"> • Office Management • Tests/Examinations Booking arrangements • Venue booking for events • Leave arrangements • Requisitions • Travel arrangements

STUDENT SUPPORT AND REFERRAL UNIT

Our Services at a Glance

- Problem Identification & Screening: Every student begins here, where we help you reflect to identify challenges.
- Guidance & Referral: Based on the screening, students may receive Life Coaching sessions or be directed to relevant service providers.

Life Coaching

Life coaching is a versatile service designed to help students thrive. While the support provided includes:

- Modifying behaviour patterns
- Instilling discipline and a positive mindset
- Establishing constructive habits
- Setting and achieving goals
- Personal development
- Overcoming obstacles and setting action plans for change

It's important to note that our coaching isn't limited to these areas. We cater our sessions to the unique needs and aspirations of each student.

Referrals

For certain challenges, we may suggest connecting with specialized service providers, such as:

- Educational Psychologist
- Clinical Psychologist
- Social Worker
- Centre of University Teaching and Learning (Academic Support)
- Financial Aid
- Campus Health

Who Can Access Our Services?

Any registered student facing academic difficulties or personal challenges is welcome. We assure you of complete respect, care, and confidentiality in all matters.

Welcome to our community, and remember, we're here to support you every step of the way!

Physical Address

Clinical Pathology Building, Ground Floor, Lecture Hall 3, Room No. 3L003

Student Consultation Hours

Monday – Friday: 07:30 - 16:00

Contact

Mrs C Du Preez

Email: corlia.dupreez@smu.ac.za / studentsupport@smu.ac.za

Tel: 012 521 3805

WhatsApp Only: 072 687 1898

SOCIAL WORK SERVICES

Services Rendered

- Counselling and development of coping mechanisms.
- Stress management.
- Social relief of distress (food security).
- Crisis management.
- Direct therapeutic services.
- Conducting Psychosocial assessments.
- Debriefing (individuals and groups).
- Facilitating Group Work/Support group sessions.
- Assist students with court preparations.
- Helping students with substance abuse problems, who are suicidal and have similar issues.

Student-Related Activities

- Gender-Based Violence dialogues and campaigns.
- Mental health awareness.

Physical Address

Pharmacovigilance Building, Office No 8

Student Consultation Hours

Monday- Friday: 08h30 – 15h30

Contact Details

Mr Mashudu Muthala

Email: mashudu.muthala@smu.ac.za

Tel: 012 521 4579



CENTRE FOR UNIVERSITY TEACHING AND LEARNING (CUTL) STUDENT SUPPORT SERVICES

The Centre for University Teaching and Learning (CUTL) has the Student Support Unit, the E-Learning Unit and the Medical Illustration and Audio-Visual Services (MIAAVS) Unit that offer support to the students of SMU.

Student Support Services

Student Support Unit is the unit of CUTL dedicated to offering both academic and personal support to students so they may complete their university studies. The unit offers support through a first-year mentorship programme, supplemental instruction, tutoring, student advising, life skills and academic development workshops, and other student development and support initiatives.

Student Support Unit Contact Details

You may contact the CUTL Student Support Unit through the email addresses indicated below according to your respective schools:

Student Support Service	Contact Details
<ul style="list-style-type: none"> Student success monitoring for all schools 	Mr Stanley Lekata Student Tracking and Monitoring Specialist Email: stanley.lekata@smu.ac.za
<ul style="list-style-type: none"> Student Academic Development and Support for All Schools 	Ms Thabile Mtsweni Student Academic Development and Support Officer Email: thabile.mtsweni@smu.ac.za
<ul style="list-style-type: none"> Tutorship and Supplemental Instruction support for all schools 	E-mail: student.tutorship@smu.ac.za
<ul style="list-style-type: none"> School of Science Technology (SST) student advising and other support 	Ms Bonolo Kau Student Advisor: Email: bonolo.kau@smu.ac.za SST Student Academic Advisor Email: sst.studentadvisor@smu.ac.za

Student Support Service	Contact Details
<ul style="list-style-type: none"> School of Medicine (SOM) student advising and other support 	Ms Dikeledi Thipe Student Advisor Email: dikeledi.thipe@smu.ac.za SOM Student Academic Advisor Email: som.studentadvisor@smu.ac.za
<ul style="list-style-type: none"> School of Dentistry (SOD) student advising and other support 	Ms Dikeledi Thipe Student Advisor Email: dikeledi.thipe@smu.ac.za SOD Student Academic Advisor Email: sohs.studentadvisor@smu.ac.za
<ul style="list-style-type: none"> School of Pharmacy (SOP) student advising and other support 	Ms Bonolo Kau Student Advisor: Email: bonolo.kau@smu.ac.za
<ul style="list-style-type: none"> School of Health Care Sciences (SHCS) student advising and other support 	Ms Bonolo Kau Student Advisor: Email: bonolo.kau@smu.ac.za SHCS Student Academic Advisor Email: shcs.studentadvisor@smu.ac.za

E-Learning Support Services

SMU offers teaching and learning through a blended learning approach, which provides students with an opportunity to learn through the online Blackboard Learning Management System (LMS). The E-Learning Unit of CUTL provides students with training and other forms of support on the use of the Blackboard LMS tools, Turnitin Plagiarism Detection software, and Hornolock Proctoring System. The support is offered through various approaches, including, online and contact workshops, ongoing support via email, face-to-face engagements and telephonic guidance.

- **E-Learning Unit Contact Details**

You may contact CUTL E-Learning Unit through the email addresses indicated below according to your respective schools:

Student Support Service

E-learning student support for all schools

Contact Details

Ms Thandokazi Ikedinobi

E-learning Specialist

Email: thandokazi.ikedinobi@smu.ac.za | Tel: 012 521 3896

Student support helpdesk

Email: students.elearningsupport@swave.smu.ac.za | Tel: 012 521 3982

Medical Illustration and Audio-Visual Services (MIAAVS)

MIAAVS is the University's multimedia and multi-disciplinary support centre that provides services to students in both academic and non-academic activities of the university. MIAAVS has professionals who support the students to accurately document their clinical, laboratory, research, teaching and learning and general campus life work through photography, videography, audio-visual technological support, and art and graphic design.

- **Contact Details**

Ms Nicolette Jordaan

Email: nicolette.jordaan@smu.ac.za | Tel: 012 521 5642



MEDICAL ILLUSTRATION AND AUDIO-VISUAL SERVICES (MIAAVS)

The Department of Learning Technology, Medical Illustration and Audio-Visual Services (MIAAVS) is a unit of the Centre for University Teaching and Learning (CUTL). The department is situated in the Library building, Basement Level. MIAAVS works closely with all schools, administrative departments and students providing a variety of services in all areas to enhance the academic project.

Services Rendered

- Medical Illustration, Art and Design.
- Clinical, Scientific and General Photography.
- Scientific Photography - A broad spectrum of scientific photography is available, including microscopic, macro, gel and research photography. In addition, we are equipped for scientific documentation in-house or on-location.
- Medical Television/Media - Training videos, Recordings of various medical conditions, Live Streaming and Hybrid events, Corporate and Promotional material.
- Audio-Visual and Technical Services to lecturing staff and students.
- Academic and Administrative Support.

Student-Related Activities

- MIAAVS assist students with events by providing Public Address (PA) systems as well as technical assistance whenever possible and as needed. These events are normally arranged through the Student Affairs/Governance and SRC offices.
- All printing and event requests from recognized student structures and church groups must be accompanied by a letter from the Student Governance office and this is usually issued by Mr Albert Masetla.
- The department also assists students with study material by offering a colour printing/copying and lamination service at a nominal fee – printing is only done in A4 and A3 sizes. All black and white (monochrome) printing should be done in the library. Please enquire at the department for the correct price list

– payment is per page/side. All payments must be made at the cashier in the Clinical Pathology building and NO cash will be handled by the MIAAVS staff.

VERY IMPORTANT: No Cash May Be Handled By MIAAVS Staff.

After-Hours Bookings of Venues

- All after-hours bookings of venues are handled by the department and student structures can book venues by submitting written requests to the Manager's office for approval. Venues are booked on a first come first served basis and availability.
- Long-term booking requests must be submitted to MIAAVS early in the year to prevent disappointment.
- All SMU official and academic events will get preference when it comes to allocating venues and equipment. Structures may have to be allocated an alternate venue to accommodate an official university event.
- Please complete the booking form at MIAAVS and read through the rules at the back carefully. If a student group or structure is found to be guilty of not following the rules they may be fined or banned from their venue and any other venue for a set period - this will depend on the severity of the transgression.

ADDITIONAL INFORMATION

- The Audio-Visual and Technical Services maintain AV equipment and systems in lecture theatres/auditoriums, classrooms, seminar rooms, etc. All equipment taken on the loan must be signed for on the prescribed form and returned signed by a member of MIAAVS. No equipment may be removed from campus without permission and the necessary documentation as well as a campus Control/Asset form and stamp (Forms obtainable from MIAAVS reception). No equipment may be used without the permission of MIAAVS, this includes the use of data projectors and projection screens. Please contact the department should a motorized screen be lifted or brought down for any reason or if the use of a data projector is required by a student group or organization.

- All lecture theatre equipment MUST be signed out from the reception and returned immediately after class. All equipment must be returned as quickly as possible to avoid the next class starting late. It is recommended that each class elect two students who will be responsible for the collection and return of equipment to and from MIAAVS.
- Any loss of equipment whether due to negligence, theft or accident must be reported in writing and telephonically immediately.
- MIAAVS supports all teaching, learning and research. MIAAVS offers training workshops on poster making, and MS PowerPoint presentations and also assists clinical skills, and facilitators. MIAAVS supports laboratory-based classes and assists in the production of multimedia teaching materials and courseware. Students are invited to visit the department to familiarise themselves with the procedures, fee structure and rules that may be applicable.

Office Hours

Mondays – Friday | 07:30 - 16:00

Saturday/Sunday: Closed

Public Holidays/University Holidays: Closed

Student Consultation Times

IMPORTANT: Depending on what material is requested there may be a waiting period. We DO NOT offer express printing services. All printing/laminating bigger than A4 or A3 must be arranged ahead of time as this has a 24-hour waiting period. All payments must be made at the cashier in the CP Building and receipts presented on the collection of printed material. No material will be allowed to leave the department without a receipt.

Times for ID Photos and Colour Printing/Copies

Mondays - Fridays: 09:00 - 15:00

Physical and Postal Address

Library Building, Basement Level | Postal Address: PO Box 214, Medunsa, 0204

Contact Details

Ms Nicolette Jordaan | Manager/Medical Photographer

Tel: 012 521 5642

Ms. Gertrude Ramabu | Administrative Officer

Tel: 012 521 4541/5634

Ms Tiny Mokwape | Assistant Administrative Officer

Tel: 012 521 4541/5634

Ms Edinah Ndlovu | Medical Photographer

Tel: 012 521 4541/3733

Mr Jaco Janse van Rensburg | Medical Photographer

Tel: 012 521 4541/3733

Ms Marinda Pretorius | Medical Illustration/Graphic Designer

Tel: 012 521 5611

Mr Mfundo Busani | Media and Television Specialist

Tel: 012 521 4541/5704

Mr Andrew Leso | Audio-Visual Technician

Tel: 012 521 4541/5634/5702

Mr Kenny Sibiya | Audio-Visual Technician Assistant

Tel: 012 521 4541/5634/5702

PLEASE NOTE: All requests must be submitted to MIAAVS through Reception, with no exceptions. The staff will then direct your request to the relevant person or unit within MIAAVS.

ALL correspondence must be directed to Ms N Jordaan, Manager MIAAVS.

ACADEMIC LITERACY & SCIENCE COMMUNICATION

Services Rendered

- Reading (Variety of text genres) and writing skills (All forms of writing required at SMU).
- Online reading and writing proficiency (Pearson).
- Presentation skills (group and individual).
- Research and protocol writing.
- Raising students' awareness of Academic Language and use.
- Empowering students with both Cognitive Academic Language Proficiency (CALP) and Basic Interpersonal Communication Skills (BICS).

Physical Address

BMS, Second Floor, Room No. N216

Student Consultations Hours

Monday – Friday: 13h00 - 14h00

Contact Details

Email: edwin.seleka@smu.ac.za

Email: juliet.ratsoana@smu.ac.za

Staff Members

Dr M.E. Seleka: Head of Discipline

Mrs J.R. Ratsoana: Secretary

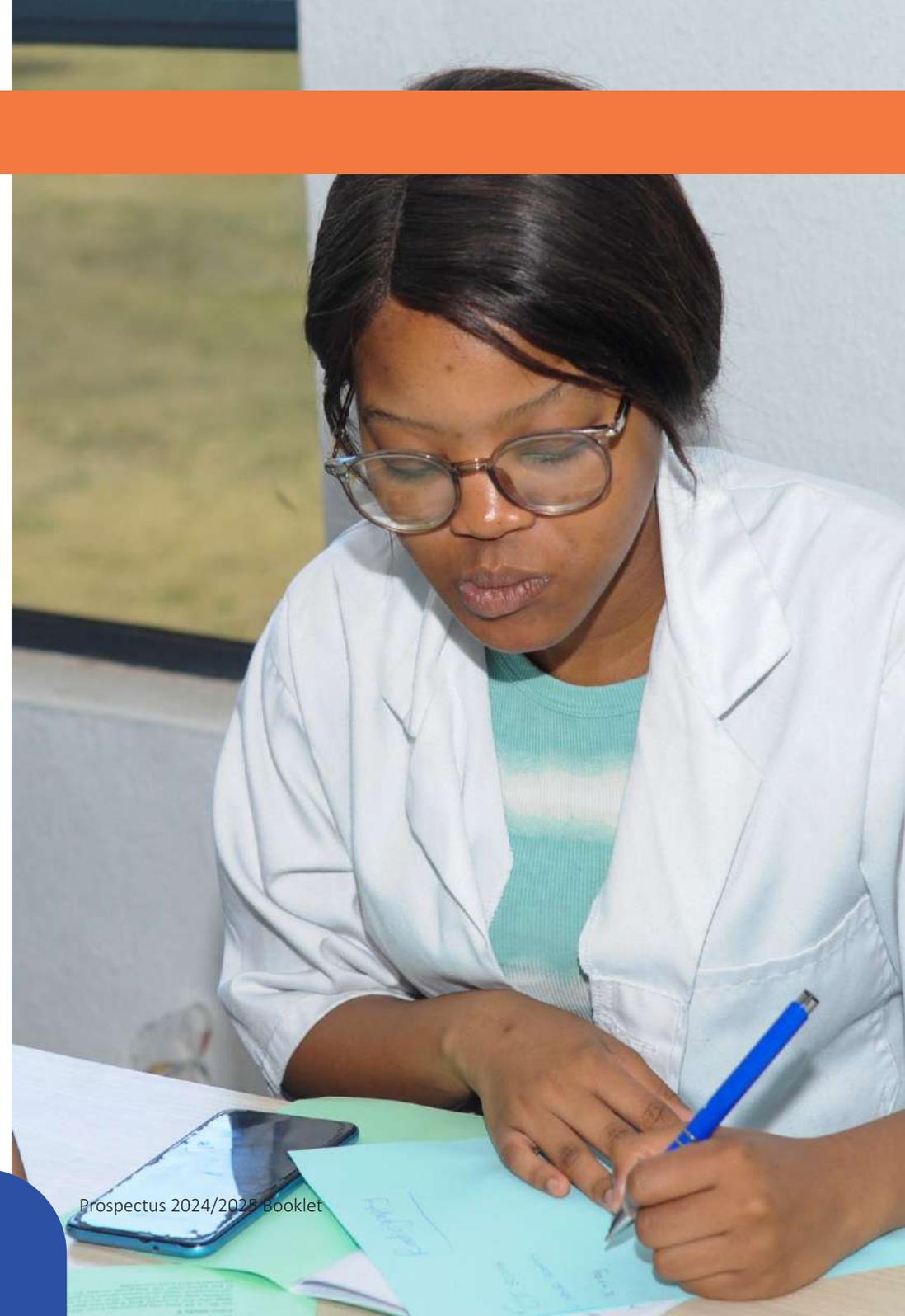
Dr P. Nair: Senior Lecturer

Dr V. Hungwe: Senior Lecturer

Dr B.G. Marutla: Senior Lecturer

Mr G. Nkgadima: Lecturer

Mr J.T.Mamabolo: Lecturer



REGISTRAR'S OFFICE

Services Rendered

- Compliance Officer of the University.
- Electoral Officer of the University.
- Secretary to Council and Senate, the committees of the council and the senate, and the institutional forum.
- Provides administrative support to governance structures of the University.
- Compliance with the Higher Education Act and various university academic policies, principles, rules and regulations in the administration of student applications, admissions, registrations, examinations, graduations and student records.

Physical Address

Clinical Pathology Building, 5th Floor, office S517

Contact Details:

Dr JM Mabelebele

Registrar

Email: jeffrey.mabelebele@smu.ac.za

Tel: 012 521 3358

Ms VO Mokgoko

Secretary

Email: vuyiswa.mokgoko@smu.ac.za

Tel: 012 521 3357

The Office of the Deputy Registrar: Academic Administration

Services Rendered

Compliance with the Higher Education Act and various university academic policies, principles, rules and regulations in the administration of student applications, admissions, registrations, examinations, graduations and student records.

Staff Member

Mr Baatile Poo

Deputy Registrar: Academic Administration

Email: baatile.poo@smu.ac.za

Tel: 012 521 4203

ENROLMENT MANAGEMENT OFFICE

Services rendered

- Applications.
- Admissions.
- Registrations.
- Student Records.

Physical Address

Molotlegi Street | Ga-Rankuwa, Pretoria,
Clinical Pathology Building,
Basement, Room N011

Office Hours

Monday- Friday: 07h30 - 16h00

Contact Details

Ms ML Hlatshwayo
Head of Department
Email: mmule.hlatshwayo@smu.ac.za | Tel: 012 521 4979

Ms SM Mogale-Kabini
Postgraduate Matters
Email: sarah.mogale@smu.ac.za | Tel: 012 521 5886

Mr AS Mabuse
Online Applications
Email: alfred.mabuse@smu.ac.za | Tel: 012 521 4204

Ms AT Mkhize
Undergraduates Matters
Email: angel.mkhize@smu.ac.za | Tel: 012 521 4135

Mr TE Matlala
Undergraduate Matters
Email: thabiso.matlala@smu.ac.za | Tel: 012-521 5889

REGISTRY DEPARTMENT

Services Rendered

- Postage.
- Courier services.

Physical Address

Clinical Pathology Building, Ground floor, Room no. Cs003

University Working Hours

Monday – Friday | 07:30 - 16:00

Contact Details:

Sophie Baby Masebe
Email: sophie.masebe@smu.ac.za | Tel: 012 521 5880

Joel Micheal Sekgotha
Email: joel.sekghotha@smu.ac.za

Yvonne Balale

Services Rendered

Assessment

- Drawing up of examination timetable.
- Receiving, safekeeping and duplication of question papers.
- Delivery of examination question papers and stationery to and from examination venues.
- Data processing of annual result codes on the system.

Publication of Results

- Publication of students' examination results on ienabler and SMS line.
- Printing of progress reports and academic records.

Certification

- Extracting and verification of graduation lists from the system.
- Compiling graduation programmes.
- Printing and safekeeping of degree/diploma certificates.
- Sending out graduation invitations to eligible candidates.
- Conducting graduation ceremonies.
- Issuing of graduation certificates.

Administration of Postgraduate Dissertations/Theses

- Receiving and sending out theses and dissertations to external assessors.
- Receiving and safekeeping of completed dissertations/theses.
- Preparation of Agenda for PGC and ECS, and implementation of decisions taken.

Working Hours

Monday – Friday | 07:30 - 16:00

Physical Address

Clinical Pathology Building, Ground Floor Room N07

Contact Details

Martha Agnes Jiyane

Email: martha.jiyane@smu.ac.za | Tel: 012 521 3287

Charlotte Linda Besselaar

Email: charlotte.besselaar@smu.ac.za | Tel: 012 521 4674

Elsie Mokgaetsi Tladi

Email: mokgaetsi.tladi@smu.ac.za | Tel: 012 521 4202

Rose van Wyk

Email: rose.vanwyk@smu.ac.za | Tel: 012 521 4556

David Matsemela Masola

Email: matsemela.masola@smu.ac.za | Tel: 012 521 5845

Penelope Mankge

Email: penelope.mankge@smu.ac.za | Tel: 012 521 5353

Elizabeth Khoza

Email: elizabeth.khoza@smu.ac.za | Tel: 012 521 4674



ALUMNI RELATIONS OFFICE

The main objective of the Alumni Relations Office is to establish and maintain lifelong relationships between the University and its graduates.

The Alumni Relations office strives to broaden and strengthen constant communication with graduates via the establishment of the Alumni Database. The office affords Alumni Association Members to network and re-connect with each other through Alumni chapters and events such as the Golf Day, Class Reunions, etc. The office also plays a fundamental role in supporting students from previously disadvantaged backgrounds through donations and sponsorship.

SMU Alumni's objectives are to create a database of alumni to support academic and research enterprises. To establish support for third-stream income through alumni's influence and to impart knowledge, make schools and academic departments aware of the value of engaging with alumni, community and private organizations.

Services Rendered

- Circulate communicate through the University communication portals, such as website, student newspaper, social media and radio station
- Planning, organizing and implementing Alumni events, according to their programme, including purely social gatherings
- Have a presence at Open Days, Orientation weeks and other University events that involve students.
- The organization of institutional alumni events such as reunions
- Audit and Update database
- Conducts Alumni surveys
- Distribution of University Alumni Magazine
- Organizing EXCO meetings and Alumni Annual general meetings (AGM)
- The implementation of alumni giving campaign, including online giving facilities
- Establishment of regional chapters and sectors

- Mobilising alumni to appoint or elect their representative who will serve on SMU Council
- Community Development, and
- Regular communication with Alumni and Convocation using the electronic newsletter, emails, SMS, Social Media.

University Working Hours

Monday – Friday: 07h30 to 16h00

Physical Address

Marketing and Communication Department
Clinical Pathology Building 5th Floor, Office S523

Contact Details

Ms Winnie Marishane

Email: alumni@smu.ac.za | winnie.marishane@smu.ac.za

Tel: 012 521 4563

Services rendered

- Network Support.
- Internet Support.
- Information Communication Technology (ICT) Security Support.
- Service Support.
- Student Technical Support.
- Basic Computer Literacy Training.
- Business Systems Support.

The ICT department has 19 computer labs on campus and 2 computer labs off-campus at South Point Residences available for use by all students for different functions as per the access schedules for the labs. Student assistants employed in the department assist in the labs. These computer labs listed herein are manned by the ICT department and are located as follows:

General-purpose and specialized computer Labs and operating hours

- Study Hall, Basic Medical Sciences Building: 24/7
- BMS S301, Basic Medical Sciences Building: 07h30- 18h00
- BMS S303, Basic Medical Sciences Building: 07h30- 18h00
- Pharmacy S519, Basic Medical Sciences Building: Open as per schedule
- Physiology S308, Basic Medical Sciences Building: Specialized
- Residence 2B: 24/7
- Glass Cabinet, Dental Building: 07h30- 18h00
- Library Main Hall: 07h30- 24h00
- Library Postgraduate: 07h30- 24h00
- Library Multimedia Center: 07h30- 24h00
- CBE, Natural Sciences Building: 07h30- 18h00
- E-Learning Centre, Natural Sciences Building: 07h30 – 20h00
- E-Learning Centre Small Lab, Natural Sciences Building: 07h30 – 20h00
- Computer Science, Natural Sciences Building: Open as per schedule
- English, Natural Sciences Building: Open as per schedule

- Chemistry, Natural Sciences Building: Specialised
- Physics, Natural Sciences Building: Specialised
- Statistics Lab: Specialised
- Clinical Pathology-CP Ground Floor: 07h30 – 18H00

You are welcome to use any of the available labs of your choice, except the specialised labs. We have student assistants to help you in these labs, should there be a need. Please feel free to approach them at any time.

General rules for all computer labs

- Neither food nor drinks are to be brought into the lab.
- Students shall not make noise or cause disturbances, use cellular phones, hold meetings or demonstrations inside the lab, or behave in such a manner that would interfere with or impact negatively on the study and research activities of other lab students.
- Students are responsible for their email accounts and passwords, which must be kept secret, and secure, and they are responsible for any action that takes place from a computer logged in with their account.
- Students must log out before leaving the computer lab.
- Students shall not give other people access to their accounts.
- No student may make use of an unauthorised account other than what has been issued to him or her personally by the University.
- Student accounts are not transferable.
- Student passwords must be alphanumeric and be changed regularly for security
- No student is allowed to send a broadcast message(s) in the university community
- Tampering with the computer lab facilities is not permitted.
- A student may not tamper with computer lab hardware, Complementary Metal-Oxide- Semiconductor (CMOS) settings, software settings, the network, and University data, and the list is endless.

- A student may not attempt to open computers, access their components, or remove any part of a computer from the lab, including a keyboard and/or mouse.
- Use of the computer facilities by a student for financial gain, whether directly or indirectly is prohibited.
- Should a student contravene the above-mentioned rules, the Student Assistant or his/her nominee must report immediately to the supervisor responsible for all student assistants. Upon reporting the university student, a disciplinary process shall be followed.
- A student may appeal in writing against the decision of the university through available channels in university policy.

Additional Information

ICT department, we are here to make your study life easier by providing the necessary tools and platforms that will enable you during your study period @ SMU. We do this by providing you access to computer laboratories, Wi-Fi, student email, Microsoft 365 and various software at no additional cost to students.

The ICT department employs postgraduate students as general student assistants and student technical assistants (STAS) to support students in the use of computer labs and also further support student personal computers to enhance their studying and utilise the university resources appropriated to the student domain.

1. Wi-Fi access @ residences of SMU

Wi-Fi connections are available in student residences and on-campus designated areas. For security reasons, access is managed and authorised only for registered SMU students.

Student Assistants will assist in configuring Wi-Fi connectivity and provide the necessary credentials from the Student Technical Support Services office in the basement of the NSB next to the Van Schaik bookstore.

2. Student email account @ SMU

All registered students are provided with a free email for online communication purposes. The email credentials may be acquired from the Student Technical Assistant office in the basement NSB next to the Van Schaik bookstore.

Note that the email provided could be kept or used for life. This is done to maintain communication with SMU students well after they have left the institution. Students must use the email within precepts of the law and university policies, which are found on the university intranet page.

Below are the steps on how students can access the student email account:

Step 1: Type the URL: www.google.co.za

Step 2: Click Sign in

Step 3: Type the email address `studentnumber@swave.smu.ac.za`

Step 4: Type the password

Step 5: Click the link Mail

3. Student-approved software @ SMU

Students may not use copied, illegal or pirated software in the university computers or personal computers and may not connect them to the university ICT infrastructure thereafter.

A standard suite of software is installed in all general-purpose labs.

Students are encouraged to use the Microsoft 365 suite and also to visit the ICT Student Technical Support portal using the URL: <https://www.smu.ac.za/en/explore-smu/departments/information-communication-technology/student-ict-technical-support/>, to access the software/applications guidelines for ease of use.

Students should acquire their software when purchasing their computers in the event of additional requirements which are not provided by the university.

4. Request for support

To request support students should use the following link:

<https://tinyurl.com/Devices-Service-Request-Form>

Students should use the following minimum requirements when purchasing computers.

Minimum Hardware and Software specifications for Laptops.

- Processor: i5 or Ryzen 5 (Gen 8)
- RAM: At Least 8GB – (Recommended 16GB)

- Drive: 512GB Nvme or SSD
- Wi-Fi 5 or Wi-Fi 6 Radio (2.4 and 5G Wi-Fi 802.11n/ac/ax)
- Windows 10 or Windows 11 – (Genuine License Windows Product. Recommended Windows Pro Edition)
- Cable Lock for Laptops
- Backpack for Laptops
- 3 Year Next day Warranty

OR

Minimum Hardware and Software specifications for Laptops.

- (i7 or Ryzen 7 (Gen 10 or Gen 11)
- (16GB to 64Gb)
- Drive: 1TB to 2TB Nvme or SSD
- Wi-Fi 6 Radio (2.4 and 5G Wi-Fi 802.11n/ac/ax)
- Windows 10 PRO or Windows 11 PRO – (Genuine License Windows Product)
- Cable Lock for Laptops
- Backpack for Laptops
- 3 to 5-Year Next day Warranty (On-Site)

Minimum Hardware and Software specifications for Android Mobile and Tablet.

- CPU Speed Quad-Core 1.2GHz
- RAM (GB) 3 GB
- Internal 32 GB storage
- Wi-Fi 5 or Wi-Fi 6 Radio (2.4 and 5G Wi-Fi 802.11n/ac/ax)
- Android 10
- 2 Year Warranty

OR

Minimum Hardware and Software specifications for Android Mobile and Tablet.

- CPU Speed Octa-core 2.4GHz
- RAM (GB) 12 GB
- Internal 256 GB storage
- Wi-Fi 6 Radio (2.4 and 5G Wi-Fi 802.11n/ac/ax)
- Android 11
- 2 to 3-Year Warranty

Minimum Hardware and Software specifications for iOS Mobile and Tablet – (iPhone, iPad, or iPod touch).

- CPU Speed Hexa-core 3.GHz
- RAM (GB) 6 to 64 GB
- Internal 128 GB storage
- Wi-Fi 5 or Wi-Fi 6 Radio (2.4 and 5G Wi-Fi 802.11n/ac/ax)
- iOS 14.1
- 2 Year Warranty

OR

Please see below the recommended specifications for iOS Mobile and Tablet – (iPhone, iPad, or iPod touch).

- CPU Speed Hexa-core 3.GHz
- RAM (GB) 6 to 64 GB
- Internal 256 GB storage
- Wi-Fi 6 Radio (2.4 and 5G Wi-Fi 802.11n/ac/ax)
- iOS 15
- 2 to 3-Year Warranty

4. Anti-viruses requirements @SMU

Students should make sure their personal computers always have updated antivirus software running before using university ICT Network Infrastructure. All computers in the labs are configured to run Microsoft Defender antivirus updates daily.

5. Online Learning Management System (blackboard) @ SMU

Blackboard is a teaching and learning management system providing online courses, assessments, group discussions, tests, assignments, and quizzes and allows interaction between lectures and students and students amongst themselves using educational technology at Sefako Makgatho Health Sciences University. Such solutions include mainly, access to online course content via web-based or mobile access.

Below are the steps on how students can access Blackboard:

Step 1: Type the URL: <https://ithute.smu.ac.za>

Step 2: type username: student number

Step 3: type password (Default password 'changeme')

ICT management wishes all first entering students a fruitful and beneficial academic year ahead of their studies.

Physical Address

ICT Building (Production Unit),

Contact Details

Mr Ignatius Makgoka
Director's Office
Tel: 012 521 4103

Ms Monica Tau

Secretary
Tel: 012 521 3376

Service Desk

Email: ictservicedesk@smu.ac.za
Tel: 012 521 5050

ICT Student Technical Support Services Office

Student Technical Assistants Team
Email: ictstudent_support@swave.smu.ac.za
Tel: 012 521 5768



TRANSPORT DEPARTMENT

The department consists of thirty-one (31) drivers, and five (05) administrative staff.

Services rendered

- Render student transport need(s) to various outreach programs;
- Render student transport to outside residences;
- Render student and staff transport to sport and spiritual activities; and
- Render transport to other departments for their operational needs

Additional Information

- No vehicle may be driven without prior authorization;
- All student transport requests should be submitted to the transport department at least four (04) working days before the trip;
- No driver with a license that has active endorsement will be allowed to drive fleet vehicles;
- No student or staff member may drive official SMU vehicles while being under the influence of alcohol or any drug that could affect his or her judgement;
- No vehicle may be taken home overnight without permission and/or prior authorization;
- Private use of the vehicle shall lead to the withdrawal of the privilege and possible disciplinary action; and
- Each driver will be responsible for traffic fines received for the vehicle s\he was driving, as the university is not budgeting for the payment of fines.

Physical Address

Transport Building
Situated next to the Small Gate

Student Consultation Hours

Monday – Friday | 07:30 - 16:00

Email address: transport@smu.ac.za

Ms Evelina Mahlangu
Acting Head of Department
Tel: 012 521 4917

Ms Gaobuse Mojaki
Transport Officer
Tel: 012 521 3719

Ms Jemina Motsie
Admin Assistant
Tell: 012 521 4634

Mr Edwin Manabalala
Transport Officer
Tel: 012 521 5009

Ms Katlego Maseka
Admin Assistant
Tell: 012 521 4634

Ms Maluleke Rose
Admin Assistant
Tel: 012 521 4634

SECURITY SERVICES

Objectives

The objectives of the Security Services department are to support the University in its activities of teaching, learning and community engagements. To contribute effectively towards making the SMU campus an environment conducive to such activities by providing a system of safeguards designed to protect the physical property of the University and to ensure safety and security for all students, staff and persons interacting with the University.

Services Rendered

- Operational Control Room monitoring CCTV (1400 cameras on and off-campus monitored live) and a UAV/ DRONE on a 24h/7 basis.
- Access Cards Management. (Issue to access cards and enrolment of biometric access control to students, staff, and contractors).
- Incident Management.
- Reaction vehicle with SMU Tactical Response Team 24 hours/day.
- Crime Prevention.
- Green route (walkway) Escorts. Both on and off-campus residences.
- Locksmith services.
- Incident, misconduct, and crime investigation.
- Medical Assistance: SMU Ambulance Service (Only dispatching).
- Special Events Management on Campus.

Incident reporting (process flow)

CONTROL ROOM OPERATOR

- Receive complaint.
- Record in the Electronic Occurrences Book.
- Dispatch required personnel. I.e. Supervisor, Tactical Response Team, Investigations officer, Electrician. Plumber etc.
- Campus Ambulance, Maintenance.

Crime awareness campaign

- Always be alert and watchful while on campus.
- Lock your room at all times.
- Do not lend your cellular to strangers.
- Switch off appliances when not in use.
- Do not leave valuable items next to open windows.
- Avoid isolated areas, especially after dark.
- Report suspicious persons immediately to the Control Room.
- Do not leave windows open when you go to class.
- Do not use your access card to open it for other people.
- Avoid asking for a lift from strangers in and outside the campus.

Physical Address

The Security Services department is located next to the Main Entrance of the University.

EMERGENCY NUMBERS

24Hours Control Room : 012 521 4139 / 3705

Toll-free number : 080 016 0874

24 Hours Supervisor : 082 793 1367 / Short Number 6004
(internal use only).

As the Security Services department, we advise you to lead a balanced life but always remember the reason for being in the University environment. We encourage you to abide by the University policies and regulations.

Your assistance in ensuring a safe and secure university environment.

"Working together for a safer campus".

Wishing you the best for the 2024 academic year.

INTERNATIONALISATION DIRECTORATE

Sefako Makgatho Health Sciences University is a unique higher education entity in that it is an institution which focuses on a specific field, health sciences. For this reason, SMU's Internationalisation focuses on strategies and activities that will internationalise a niche university and assist in graduating global citizens. Internationalisation encompasses a variety of activities and strategies and allows us to bring elements of the global to the local and also take elements of the local to the global. This approach will include Internationalisation activities like Internationalisation at home (in the classroom, community and campus) as well as comprehensive Internationalisation (strategic partnerships, project funding, joint research and sharing of knowledge across borders).

The Directorate works closely with the Advocacy & Diversity Unit of the Student Affairs Directorate.

Services Rendered

- Student and Staff Mobility (outgoing and incoming students).
- Student and Staff Assistance (visa guidance, assistance to international students on campus, prospective international students and local students and staff travelling or wanting to study abroad).
- Student activities which promote internationalisation and multiculturalism on campus (Africa Day).
- Create awareness of international scholarships and other opportunities for students and staff.
- Assist with internationalising of the academic project.
- International perception management.
- Internationalisation of Higher Education thought leader (research on the topic).
- Support office for writing Funding Proposals, Collaborations, International MOU's and Embassies.
- Monitoring SMU's legal compliance to the Internationalisation Framework of South Africa.
- Assist with the recruitment of international students.

Student-Related Activities/Committees

- Activities take place in conjunction with the Student Affairs Directorate.

Committees

Sefako Makgatho Health Sciences University International Student Organisation (SMUIISO).

Working Hours/Consultation Hours

Working Hours: Monday – Friday, 08:00 - 17:00

Consultation Hours: Tuesday – Thursday, 10:00 - 15:00

Contact Details

Dr Carlien Jooste

Director: Internationalisation

Email: carlien.jooste@smu.ac.za



GENDER-BASED VIOLENCE OFFICE

Services Rendered

- Gender-Based Violence (GBV) Office offers its services to all the staff and students of the University.
- Provides a safe and confidential space for reporting cases of GBV.
- Confidentially advises complainants and victims of GBV of their options.
- Coordinate support to the complainant, for example psychosocial, alternative accommodation, no-contact order, or any other that may be required by the complainant.
- Inform the respondent/s of the complaint filed against them.
- Managing GBV-related complaints and cases on behalf of complainants.
- Engages actively in advocacy around GBV.

Working Hours

Monday – Friday from 08h00 to 16h30.

Physical Address

Clinical Pathology Building, 5th Floor, Office No S531.

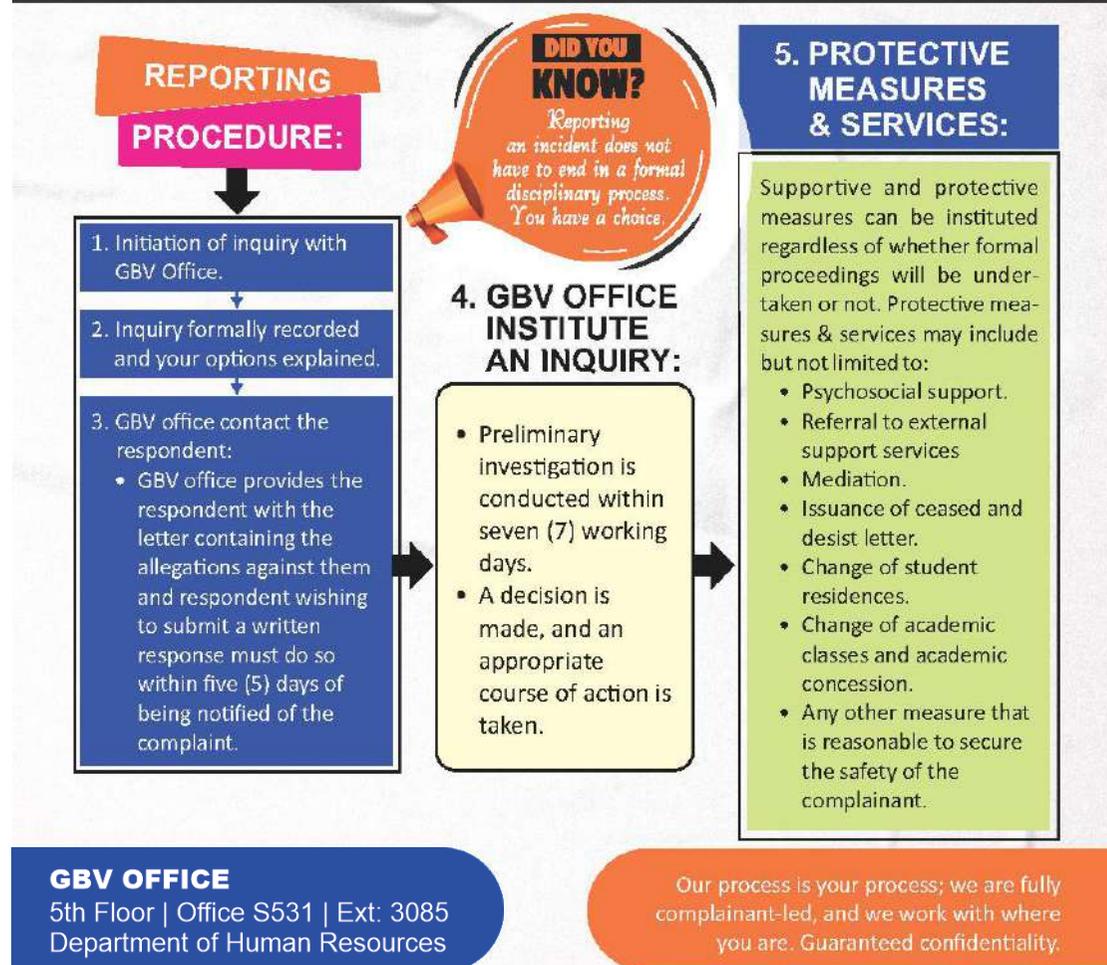
Contact Details

- Telephone number: 012 521 3085.
- Email address: Velencia.Maupye@smu.ac.za.

GENDER-BASED VIOLENCE

Impacts all of us.

If you or anyone you know has experienced gender-based violence, visit Gender Based Violence Office for support.



SPEAK OUT!

YOU CAN REMAIN ANONYMOUS

Report any incidents of:

fraud | corruption | theft
Misconduct or unethical behavior

To the Sefako Makgatho Health Sciences University
Anti-Fraud & Corruption Hotline:



Contact number | Fax number

0800 333 4630



Email: smu@behonest.co.za

Ethics & Fraud Hotline facilitated by  Advance Call



SMU FM
The Ultimate Voice
www.smu.fm.co.za

STUDENT HOUSING

SMU FM
The Ultimate Voice

STUDENT HOUSING

THE ULTIMATE VOICE
www.smu.fm.co.za



SEFAKO MAKGATHO
HEALTH SCIENCES UNIVERSITY

Physical Address: Molotlegi Street | Ga-Rankuwa | Pretoria
Postal Address: Registry | P.O.Box 60 | Medunsa | 0204 | South Africa

Vision: *Transforming health services through excellence and innovation.*

Follow us:       | www.smu.ac.za